

# ECC Management Board Meeting

Charlottesville-UVA-Albemarle County  
Emergency Communications Center

February 12, 2025



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# Regular Meeting

- 1) Call to Order
- 2) Roll Call
- 3) Matters from the Public
- 4) Consent Agenda
- 5) Committee Updates
- 6) Director's Reports
- 7) Executive Director Recruitment Update
- 8) ECC FY2026 Budget
- 9) Closed Session
- 10) Certify Closed Session
- 11) Other Matters
- 12) Adjourn





2) ROLL CALL





# 3) MATTERS FROM THE PUBLIC





## 4) CONSENT AGENDA





## 5) COMMITTEE UPDATES



# Committee Updates

## Executive Committee

December 5, 2024

December 20, 2024

## Budget and Finance Committee

December 12, 2024

January 16, 2025

January 29, 2025





## 6) DIRECTOR'S REPORTS





# Regional Public Safety Software: Enterprise Records Migration

- Requires replacing Mobile Field Reporting with Report Writing
- No replacement for MSP Corrections
  - *Data sharing between MSP Corrections and Enterprise Records needs to be developed*
- Data Conversion would be required
  - *Data Archive or full conversion*
- Vendor unable to provide full cost estimate or timeline to start
  - *Project will take 9-12 months to complete once a contract is signed*

# Behavioral Health Liaison Pilot Program



Caller in Crisis Taskforce has been established as part of the ECC Dispatch Review Committee



Meetings with partner agencies and ECC OMA's are on going



Refreshed data for Caller in Crisis report being completed by ECC



Job description is ready for final review by partner agencies



Pilot program will be grant funded from City of Charlottesville and Albemarle County and is not reflected in budget



7) EXECUTIVE  
DIRECTOR  
RECRUITMENT  
UPDATE



# Recruitment Timeline

Initial application review – 3/17



Executive Committee selects finalists ~ 4/7



First round of interviews – Week of 4/14



In-person final interviews – Week of 4/28 or 5/5



Employment offer extended

# Posting Locations



**EXECUTIVE DIRECTOR**  
CHARLOTTESVILLE-UVA-ALBEMARLE  
EMERGENCY COMMUNICATIONS CENTER



PUBLIC SECTOR EXECUTIVE RECRUITMENT

- Posting in progress to:  
*Governmentjobs.com, CUA911.gov Website & Social Media, Baker Tilly LinkedIn, NENA 911 Association, Careers in Government, National Assoc. of Counties, VA Association of Counties, National Association of Women Law Enforcement Executives (NAWLEE), APCO International, VLGMA, Handshake, Women Leading Government - VA Chapter, Go Law Enforcement, CALEA, IAED Journal of Emergency Dispatch, and Virginia Municipal League.*
- Other boards or associations?



8) ECC FY2026  
BUDGET



# FY2026 Budget

*as recommended by the Budget and  
finance Committee*



Sustains current programs and operations



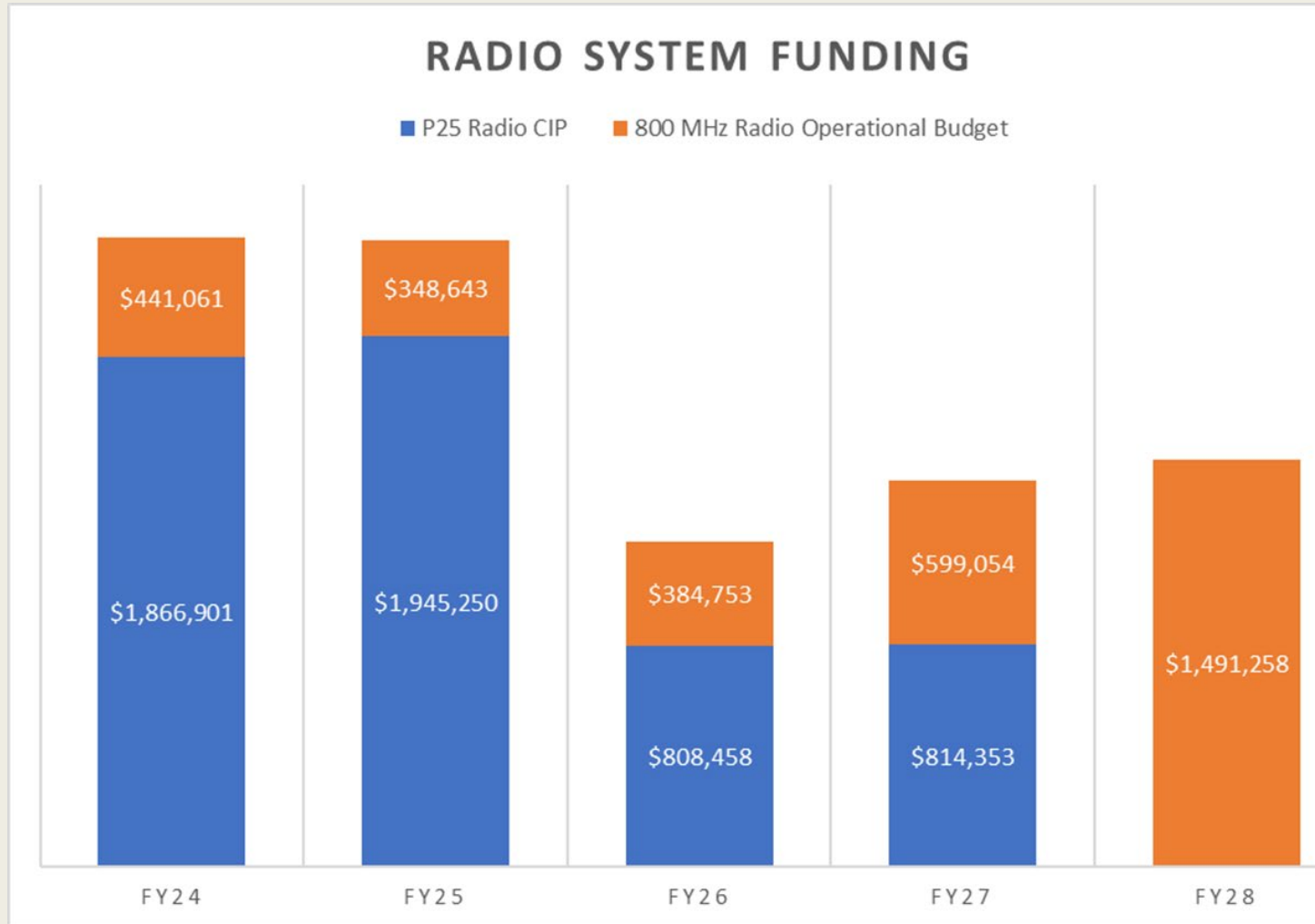
Includes targeted initiatives for employee  
wellness and professional development

# CAPITAL IMPROVEMENTS & OUTLAYS





# Capital Improvement-Regional Radio System



- Final System Acceptance of the P25 System remains pending
- Recommend carrying over all remaining obligated but unspent funds
- Operational costs for maintenance and leases projected to be included in FY2026 Budget have been delayed

# Facility Renovation and Addition

CAPITAL & OPERATING REQUEST AS PRESENTED TO ECCMB 9/24

Capital Requests	
Architect & Design Fees	\$2.89M
Construction & Site Prep	\$25.56M
Renovate Existing Building	\$4.00M
911 Infrastructure & Furnishings	\$4.59M

Future Operational Request (Est.)	
Facility Management, Maint.	\$0.22M /yr
Utilities (excl. telecom)	\$0.09M /yr
Insurance	\$0.02M /yr

- Utilize **projected capital savings** (partner funds already obligated to ECC CIP) for architect & design: ~\$3M (no new funding obligation)
- **New capital funding requested** for construction & renovation: **\$30M** across multiple years, funding partners; submitted in FY25
- Grant funding available to reduce local cost (BRIC, Wireless E-911, HMGP, FEMA EOCGP, DOD-DCIP)





# Regional Public Safety Software Upgrade or Replacement

- Current system went live in 2016
- Continue to discuss upgrading or replacing the current system due to underperformance
- Recommend planning to submit a CIP request for ~15M in FY26 to be prepared for either decision

# FY26 Capital Outlay

- PC Replacement – ongoing replacement of end of life or out of warranty PCs (\$94,000)
- Datacenter Replacements & Refresh (\$498,000)
- Phone Replacement and Refresh (\$312,820)
- Recommend Utilization of Fund Balance (prior year savings)

# Unobligated Fund Balance

<b>Unaudited/Projected Fund Balance June 30, 2023</b>		<b>\$3,277,802</b>
FY24 Capital Outlays	-\$240,078	
Workforce Stabilization	-\$297,862	
FY2023 to FY2024 Re-appropriations	-\$1,387,752	
<i><u>Total of FY2023 Fund Balance Appropriations</u></i>		<i><u>-\$1,925,692</u></i>
<b>Other Identified Use of Fund Balance</b>		
Operating Contingency (5% of FY2024 Budget [\$8,434,606])	-\$421,730	
<i><u>Total Other Identified Use</u></i>		<i><u>-\$421,730</u></i>
<b>Projected Unassigned Fund Balance</b>		<b>\$930,380</b>

Source: FY2024 AADR (as of 12/19/2023), Appropriation Request Forms

# OPERATIONAL ITEMS



# FY26 Sustainment



- FY26 budget request is focused on maintaining existing service delivery while prioritizing the safety and preparedness of our community, field responders, and public safety personnel.
  - *Health care costs increased 37% over FY25 budget*
  - *2.5% COLA and Public Safety Payscale step*
  - *Pay for performance initiative maintained*

# FY26 New Initiatives



- **Regional Wellness and Resiliency Coordinator FTE**
  - *Mitigate the impact of exposure to potentially traumatic events*
  - *Enhance coping skills and resilience*
  - *Address daily life challenges that could compound work-related stress*
- **Professional Development Certification Courses**
  - *Improve employee job satisfaction, retention, and service delivery*
  - *Mitigate risk by building knowledge of industry best practices*
- **LIFESCAN Wellness**
  - *Health status assessments, behavioral wellness screening, and resources*
  - *Mitigates the chronic health problems that could present as a result of the stress and sedentary nature of 9-1-1 telecommunications*
- **Total budget impact for new initiatives ~\$158,500**



# PARTNER FUNDING

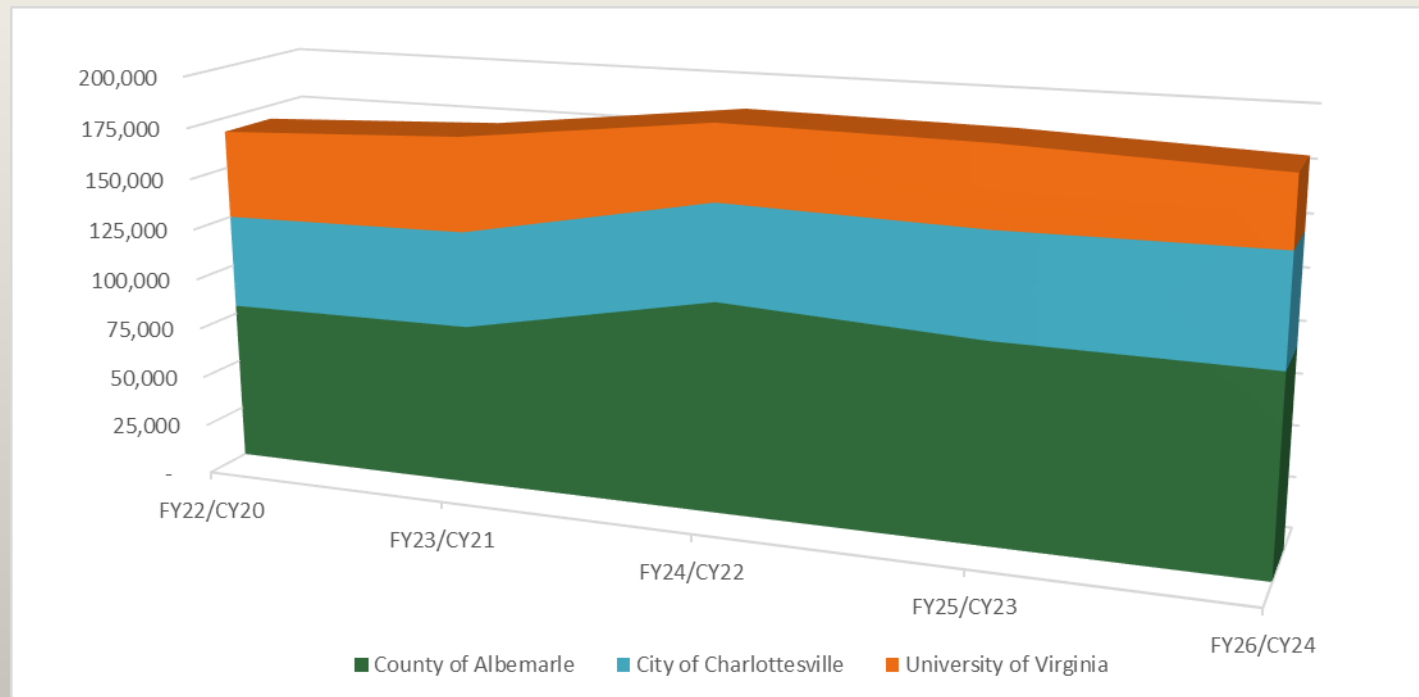


# Calls for Service & Funding Formula

Participant Shares	FY26	FY25	FY24	FY23	FY22
County of Albemarle	52.7296%	52.1214%	55.1695%	45.9387%	46.9669%
City of Charlottesville	29.0315%	27.1444%	25.0991%	27.2339%	27.3913%
University of Virginia	18.2388%	20.7342%	19.7314%	26.8274%	25.6418%

County of Albemarle at 52.7296%, City of Charlottesville at 29.0315%, and University of Virginia at 18.2388%.

Historical counts for reference:



# Partner Funding

Cost Center	Total	County of Albemarle	City of Charlottesville	University of Virginia	Others <sup>1</sup>
Total Share of Expenditures	\$11,039,508	\$5,770,492	\$3,153,262	\$2,000,255	\$115,500
Other Revenue	-\$931,731	-\$491,299 52.7296%	-\$270,496 29.0315%	-\$169,937 18.2388%	n/a
<b><u>Due</u></b>	<b><u>\$10,107,777</u></b>	<b><u>\$5,279,193</u></b>	<b><u>\$2,882,766</u></b>	<b><u>\$1,830,318</u></b>	<b><u>\$115,500</u></b>
County of Albemarle (remit 2.5% admin fee) <sup>2</sup>		-\$282,060			
City of Charlottesville (transit, schools, public works)			\$29,521		
University of Virginia (transit, health, facilities, emerg. mgmt..)				\$54,401	
<b>Total Due From Partners</b>		<b>\$4,997,133</b>	<b>\$2,912,287</b>	<b>\$1,884,719</b>	

<sup>1</sup> The costs for the 800 MHz Radio Operations are shared by all users of the system based on percent of subscriber radios in use.

<sup>2</sup> Per Jan 20, 1984 charter & services agreement, the County of Albemarle is paid a 2.5% administrative fee for acting as fiscal manager.



# Next Steps

## Special Board Meeting

Schedule additional budget work session

OR

## FY26 Recommended Budget Adoption

*Sample motion:* I move that the ECC Management Board approve the FY 2026 Budget, as written or otherwise described by the interim director, for submission to the Participant agencies and for appropriation by the Albemarle County Board of Supervisors.






9) CLOSED  
SESSION






10) CERTIFY  
CLOSED SESSION





11) OTHER  
MATTERS NOT  
LISTED ON THE  
AGENDA FROM  
THE BOARD





12) ADJOURN

