

Charlottesville – UVA – Albemarle County
Emergency Communications Center



FY 2024 Budget
RECOMMENDED

Updated: February 6, 2023

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0 APPROVALS AND REVISIONS

02/06/2023 – Budget draft discussion with ECC Management Board’s Budget and Finance Committee. Committee approved the draft, as presented, to be recommended for approval to the Board. Discussed pending adjustments:

- 1) Operational expense reduction for support and maintenance cost of the Regional Public Service Radio system covered by CIP until FY25 (-\$89,274)
- 2) Maintenance and subscription cost for software interfaces transitioning from capital project to operational budget this year (+\$75,332)

1 ACKNOWLEDGEMENTS

As with many of the programs of the Emergency Communications Center, the development of the budget is a team effort. We develop the budget with the assistance of many individuals. This acknowledgement identifies those key individuals who shared in the development of this budget; many others who assisted are not individually identified.

Sonny Saxton, Executive Director

Josh Powell, Deputy Director-Support Services

Celeste Baldino, Deputy Director-Operations

Lily Gregg, ECC Systems Manager

Jan Farruggio, Training Program Manager

Tiffany Caldin, Human Resources Manager

Crystal Fitzgerald, Accountant II

Albemarle County Office of Management and Budget – Ryan Davidson

Albemarle County Human Resources – Mia Coltrane & Jessica Rice

2 MISSION, VISION, AND VALUES

The ECC is a CALEA Nationally Accredited Communications Center, committed to excellence, and provides an APCO National Certified Training Program.

Purpose: Because the health, wellness, and safety of our community relies on the emergency response and service of 9-1-1 and Regional Emergency Management Coordination.

Vision: By 2030, the ECC will be locally and nationally recognized for providing exceptional service, continually earning the trust of our communities and being the place that service minded professionals can have a career.

Values: Generous – With Each other, our time, and our **community**.

Open – To learning and invocation, open-minded & **inclusive**.

Leaders – At all levels, fostering **teamwork**

Dedicated to SERVICE – For the **safety** of **community** and responders

Efficient & Empathetic – With our **communications**, polices, and co-workers

Notable – Worthy of **celebrating**

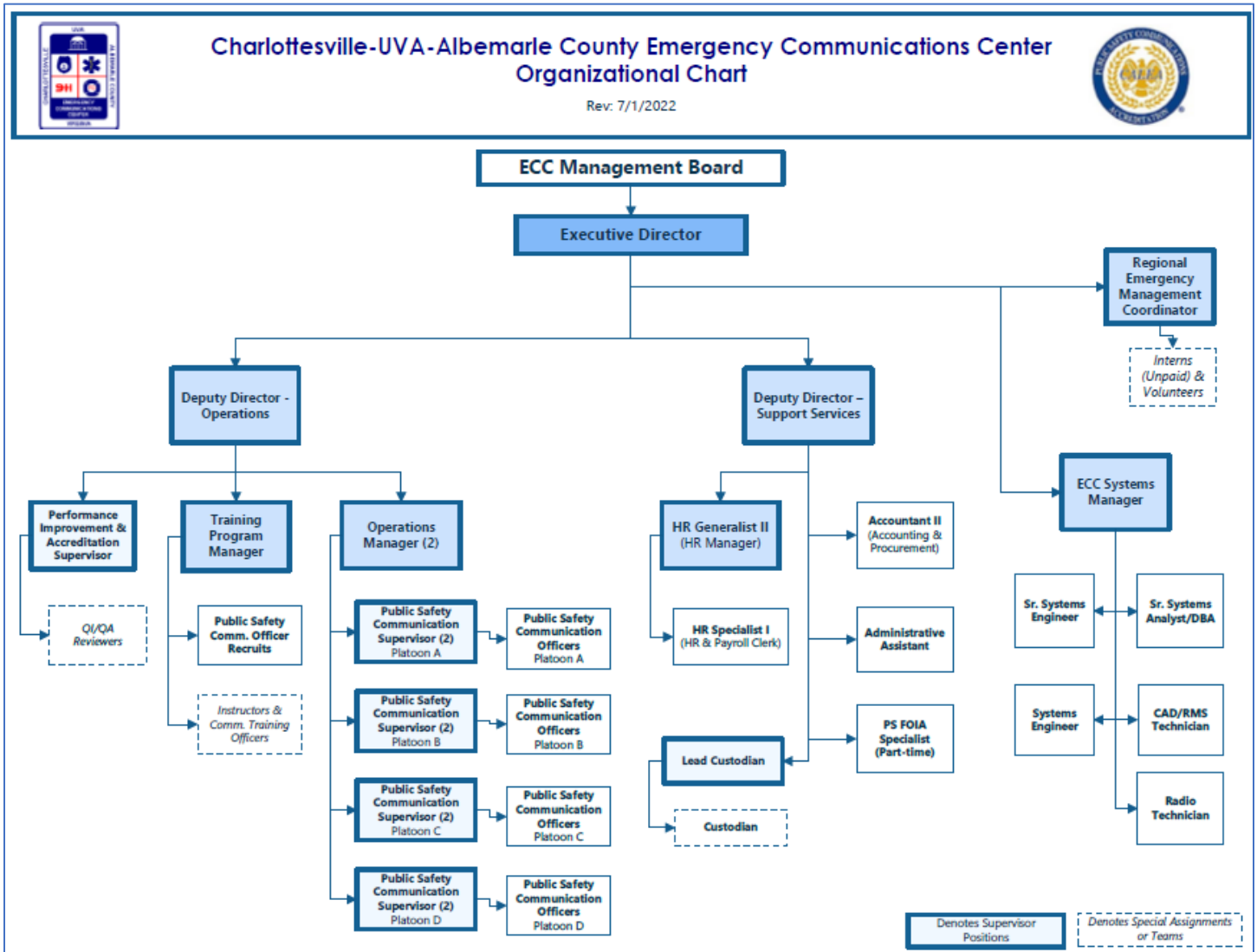
3 PRIOR BUDGET INFORMATION

Prior fiscal year expenditures and revenues are included for reference only and due to re-formatting and summarization may include some incongruity with previous documents. Audited financial statements are available.

4 ORGANIZATION CHART

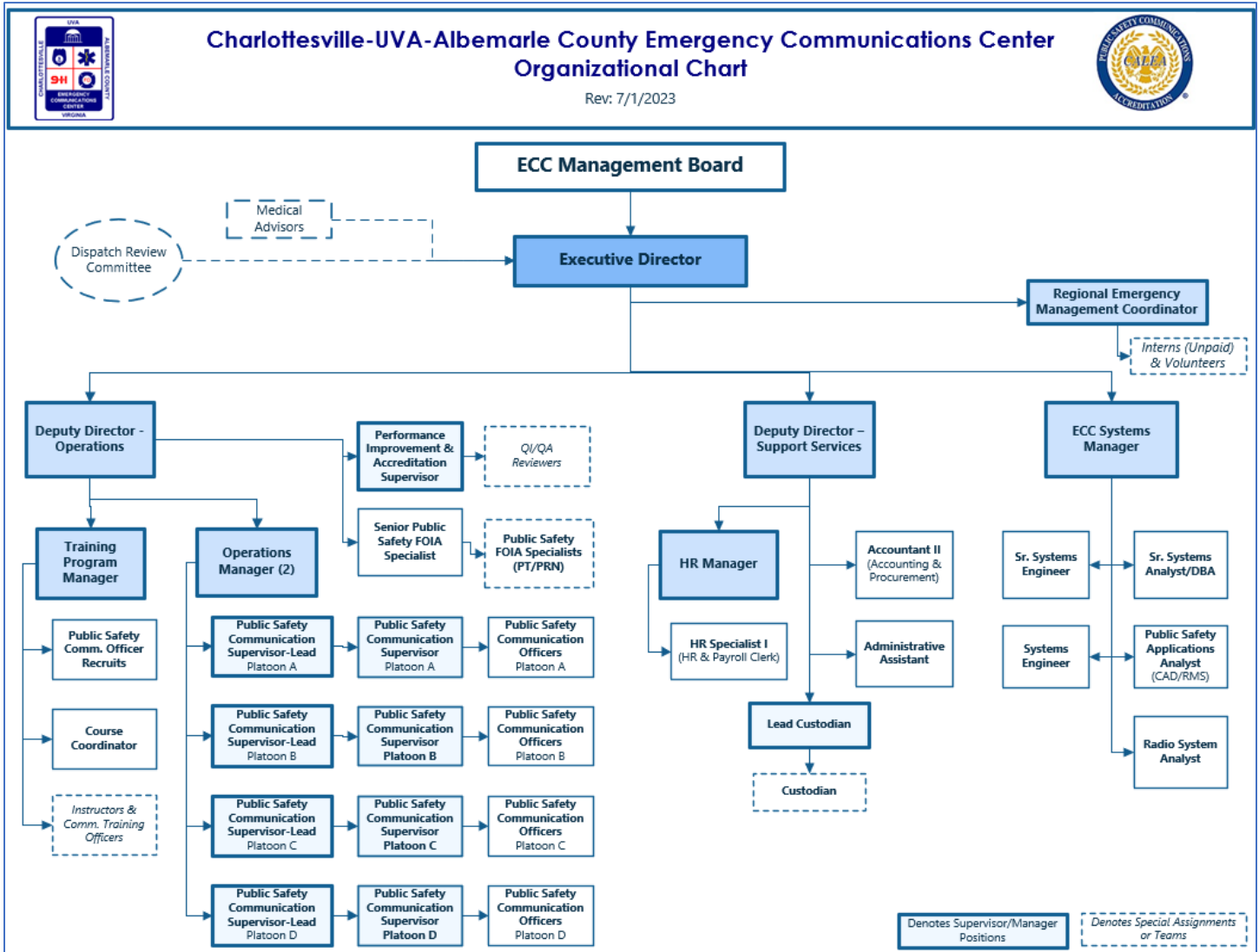
Section 4.1 contains the organizational chart as approved for use on July 1, 2022. Section 4.2 contains a recommended organizational chart to be effective following adoption of this recommended budget on July 1, 2023.

4.1 CURRENT ORGANIZATIONAL CHART



4.2 RECOMMENDED ORGANIZATIONAL CHART

The recommended organizational chart, to be effective following adoption of the recommended budget on July 1, 2023, emphasizes strength of the existing workforce while supporting an effective management ratio. Considerations also include alignment of roles where possible to fit within existing Job Descriptions and succession management.



5 GOALS

- 1) Strategic Plan
 - a. See list of goals for 2023 as presented to Board on December 8, 2022.
 - b. Includes planning for long term support of fiscal and other administrative services (HR, legal, etc.)

- 2) Other goals and assumptions:
 - a. Sustainment of Current Level of Service and Projects
 - i. Maintain level of service provided to all participants (City of Charlottesville, County of Albemarle, University of Virginia) and the public
 - ii. Mitigation, Response, and Recovery to COVID-19
 - iii. P25 radio project capital renewal
 - iv. CAD/RMS/Corrections software system project optimization
 - b. Performance Improvement
 - v. Identification of performance benchmarks and industry standards
 - vi. Establish and report on performance metrics and improvement opportunities
 - c. Workforce Planning
 - vii. Training and investing in staff
 - viii. Rebuilding staff levels through enhanced recruitment endeavors
 - ix. Emphasize cultural diversity and inclusion throughout all programs and projects
 - x. Succession planning
 - xi. Support for Health and Wellness Program
 - d. Facility Planning – Future site planning

6 BUDGET CALENDAR

Fiscal Year 2024 Budget Calendar

October/November 2022	
	Staff Prepares Initial Draft of Budget ➔ Staff submits draft requests to Executive Director by November 30 th
December 2022	
Week of 18 th <i>--Delayed--</i>	Work Session #1 – ECC Management Board Finance Committee ➔ Executive Director Presents First Draft
January 2023	
TBD <i>Tentative</i>	If needed, Work Session #2 – ECC Management Board Finance Committee ➔ Committee Approves Final Draft
Week of 31 st <i>Tentative</i>	Final Draft sent to: Albemarle County Office of Management and Budget Charlottesville City Manager’s Office UVA Office of Executive VP and COO <i>Note: Final information on expected salaries and benefits may not be available until late January.</i>
February 2023	
Feb. 21 (Tue)	Work Session # 3: ECC Management Board Receives Recommended Budget for Review and Discussion ➔ Board Approves Recommended Budget or Schedules Follow-up Mtg.
<i>TBD</i>	If needed - ECC Management Board Final Review and Approval

Other Milestones

Feb. 22 (Wed.)	Albemarle County Executive Presents Recommended Budget (Includes ECC) to Board of Supervisors
March 2023	
Mar. 6 (Mon.)	Charlottesville City Manager’s Presents Proposed City Budget to City Council (Includes ECC budget share)
TBD	University of Virginia’s Presentation of Recommended Budget Share
April 2023	
26 (Wed.)	Public Hearing on the CY 23 tax rate and Board’s Proposed Budget
May 2023	
3 (Wed.)	Albemarle County Board approves FY 24 Budget and sets tax rate

7 BUDGET OVERVIEW

7.1 CAPITAL IMPROVEMENT PROJECTS

7.1.1 Capital Improvement Projects vs. Capital Outlay Expenditures

Capital Improvement Projects (CIPs) - Major Improvement projects are described in terms of CIP, traditional projects of a size and nature to require substantial investment by the ECC partners. Per the 1984 Agreement, Addendum #2, non-recurring CIP projects are to be funded using the recommendation below.

“Capital items include (i) land acquisition, and construction of new facilities; (ii) renovations or additions to existing facilities; (iii) major studies such as facility or systems assessments, engineering or feasibility studies related to facility or system needs; and (iv) equipment requirements. Funding for capital items shall be subject to approval by the Participants. The cost for capital items for the Center shall be allocated among the Participants according to their percentage of actual calls to the Center as determined in section IV(a) above for the fiscal year such capital items are approved by a Participant; provided, however, that each Participant's percentage of cost for a capital item shall not be recomputed each year, but shall remain constant for such capital item.”

As approved by the ECC Management Board, the multi-year CIP or the process of carrying-over CIP project balances from prior years was initially implemented in FY2014 and is continued in FY2024.

Capital Outlay Expenditures – Large projects or purchases for which a single item or combined like items are over \$5,000 AND have a useful life of more than three (3) years will be identified as capital outlay expenditures. While some recurring capital outlays are included within the fiscal year's operational budget, most are identified separately on a Capital Outlay Expenditures Plan and appropriated from the ECC Fund Balance.

7.1.2 Capital Improvement Projects

As of this writing the ECC has one CIP currently underway which are outlined below.

7.1.2.1 Regional 800 MHz Communication System (“P25 Project”) (Current Project)

This project is for the replacement of major technology components and infrastructure of the existing 800 MHz radio system, to include: electronic components at all tower sites and the ECC facility, as well as new console equipment at the ECC and backup location. It also includes equipment such as new site generators, recording systems and UPS systems. The new 800 MHz P-25 radio system will include a new tower at Bucks Elbow Mountain as well as additional leased tower facilities.

Partners include Albemarle County, City of Charlottesville, University of Virginia, Regional Jail, Regional Airport, Albemarle County Service Authority, and Rivanna Water & Sewer Authority. As a regional system, costs will be shared proportional to use.

Original appropriation was \$18,808,000 in FY16, the remaining project balance at close of calendar year 2022 was approximately \$7,038,534, with \$4,754,334 in projected remaining expenditures, not including potential expenditures from contingency. The radio system is currently in test operational phase. Final system acceptance is contractually scheduled for FY2023-Q4. It is requested to carry-over all remaining funds to FY2024.

7.2 CAPITAL OUTLAY EXPENDITURES

Several capital outlay expenditures are pending completion in FY2023. The table below provides a graphical representation of the Budgeted Requests which are prioritized and described in the following pages. **NOTE: Strategic planning was completed in December 2022, with an expected refresh of the five-year capital outlay and capital improvement plan to be completed this year.**

Project	FY20	FY20 Expanded	FY21	FY 22	FY23	FY24
IT Infrastructure Updates	\$132,200	\$208,606		\$112,000	\$75,000	
ECC Painting	\$20,000					
Elevator Replacement	\$65,000					
Phone & PC Replacements ECC & COB5	\$101,000					\$30,000
New laptops for testing	\$10,000					
Roof Drainage Repairs and Improvements	\$25,000					
Building Renovations for Office Space	\$30,000					
Refrigerator Replacement	\$3,500					
Fire Alarm Panel / System Components		\$20,000				
Electronic Dispatch Protocols		\$234,328				
911 Telephone Infrastructure Refresh			\$587,908			
ECC Fleet Management			\$50,000			
Quality Assurance Screen Recording			\$43,712			
Workplace Inclusivity Initiative			\$46,120			
PulsePoint Startup			\$17,480			
IT Client Workstation Upgrades				\$50,000	\$22,100	
Conference Training Room Furniture				\$14,555		
Electronic Scheduling, Time, and Attendance				\$57,569		
Workforce Optimization Review				\$75,980		
ECC UPS System Upgrade					\$75,000	
Modular Workstations for Additional Offices					\$75,000	\$25,000
Admin Phone Upgrade to VOIP						\$55,000
Building Fund Project				Unfunded	Unfunded	Unfunded
Total	\$386,700	\$462,934	\$745,220	\$176,555	\$247,100	\$110,000
Outlays From Funds Retained (June 2020)						
PS Software Upgrades (CAD/RMS/JMS)				\$119,000	\$281,878	\$75,078
Facility Programming Needs Assesment*					\$65,628	
Community Registry and Alerting System						\$55,000
Total	\$0	\$0	\$0	\$119,000	\$281,878	\$130,078
FY24 is pending Board action						
*Approved on December 8, 2022.						

7.2.1 Requests for FY2024 – Use of Retained Fund Balance

Follows approval in June 2020 from all Participants to retain portions of the fund balance exceeding 25% for specified uses. Recommend request of \$130,078 to be allocated from retained funds, as available and compliant, with remaining balance (if any) to be allocated from unobligated fund balance.

7.2.1.1 Public Safety Software Project Optimization

In FY22, the first phase of the Public Safety Software optimization included upgrading the servers from Microsoft 2012 to Microsoft 2019, adding unlimited fire mobile CrewForce licenses for the region, and moving to a new data analytics package. The next phase of optimization includes unlimited law enforcement mobile ShieldForce licenses for the region, moving to the new Enterprise Records platform, and investing in a training package that includes additional onsite training days for the region. Operational savings are expected in following years due to offset for unlimited use licensing. **(Request \$75,078)**

7.2.1.2 Voluntary Community Registry and Event Alerting

New deployment of community alerting system which allows community members to voluntarily notify emergency services of special needs, physical access restrictions, mental health consideration (e.g., Marcus Alert). System adds automated event alerting for schools and other critical infrastructure. **(Request \$55,000)**

7.2.2 Requests for FY2024

The following items total \$110,000 and are recommended to be appropriated from retained Fund Balance monies.

7.2.2.1 PC Replacement

Ongoing replacements of end of life our out of warranty PCs. **(Request \$30,000)**

7.2.2.2 Modular Workstations for Additional Offices

Modular workstations to include panels, desks, work surfaces, and chairs to support additional employees. **(Request \$25,000)**

7.2.2.3 Admin Phone System Upgrade

Replace end of life and out of warranty administrative/business phone system with VOIP system. New system will allow for support of multiple business locations (e.g. main building, backup center, leased locations). Includes cache of deployable VOIP phones for standing up information hotlines for use in emergency situations. **(Request \$55,000)**
Building Fund Project

A June 2018 study identified the space needs, conceptual plans, and preliminary budget estimates for the ECC over the next 20 years. The study pointed out that the need for space is a current issue, not just one that the ECC will encounter in future years. Approximate space needs for ECC, to include the emergency call center, EOC, and supporting offices and interior spaces is 30,000 square feet. Preliminary estimates showed land needs of a 5 to 6-acre parcel. A comprehensive Facility Programming and Needs Assessment is underway and expected to be completed in Summer 2023. **(TBD - no request at this time)**

7.3 OPERATIONAL EXPENDITURES

This proposed budget expenditures of \$8,434,606 are a 4.47% increase over the current year, which is driven primarily by following needs: 1) salary line adjustments for budget vs. actual with new positions added in FY23; 2) increase in operations staffing; 3) supporting in-house fiscal and administrative services; 4) expected increases in software contract pricing changes and hardware maintenance adjusted due to factors (e.g., inflation and ageing systems).

Not included are pay Public Safety Pay Scale increases or market adjustments. A comprehensive wage review is underway by a consultant with industry expertise. The Board has established precedent for separate review and adoption of pay increase and market adjustments.

Expenditures			
Cost Center	FY23 Adopted Budget as Amended	FY24 Proposed Budget	FY23 -> FY24 Change (%)
32110 - ECC Operations	\$7,132,639	\$7,500,648	5.16%
32120 - Regional Emerg Mgmt.	\$370,189	\$402,599	8.75%
32130 - 800 MHz Radio	\$571,026	\$531,360	-6.95%
TOTALS*	\$8,073,854	\$8,434,606	4.47%

*Includes 2.5% Albemarle County Administrative Fee per County services agreement.

- Cost Center 32110 – ECC Operations expenditures of \$7,500,648 are a 5.16% or \$368,009 increase over the current year. See [10.1 Cost Center 32110 – ECC Operations](#).
 - Add PSCOs (3.0 FTE) and Senior FOIA Specialist (1.0 FTE)
 - Employer contributions for health insurance increased by 5.9%.
 - Salary line adjustments for budget vs. actual with new positions added in FY23.
 - Provision for in-house fiscal administrative services including HR, payroll accounting, procurement and related transition using major budget assumptions.

Account: 32110 - ECC Operations			
FY23	FY24	Change \$	Change %*
\$7,132,639	\$7,500,648	\$368,009	5.16%
*Change detail, contribution to total budget % change:			
Salaries and Benefits			5.04%
-Adjustment for budget vs actual with new positions hired in FY23; add PSCOs (3.0 FTE) and Senior FOIA Specialist (1.0 FTE); 5.9% increase in employer health insurance contributions. DOES NOT INCLUDE SALARIES PAY INCREASE OR MARKET			
Operational Expenses			-2.97%
- All other expenses to maintain current levels of service. Savings from maintenance items covered overages for inflation			
In-House Fiscal/Administrative			3.09%
-Includes HR, payroll, accounting, procurement, and related transition expenses (\$138,550)			
			<u>5.16%</u>

- Cost Center 32120 – Regional Emergency Management Coordination expenditures of \$402,599 are an 8.75% or \$32,410 increase over the current year. See [10.2 Cost Center 32120 – Emergency Management](#).
 - Assumes re-classification of current EM Coordinator position.
 - Support for regional VEOCI will see increased utilization with respective increase in fees (revenue received) expected for the coming year.

Account: 32120 - Regional Emergency Management			
<u>FY23</u>	<u>FY24</u>	<u>Change \$</u>	<u>Change %*</u>
\$370,189	\$402,599	\$32,410	8.75%
*Change detail, contribution to total budget % change:			
VEOCI, CodeRed, Software Expenses			5.01%
- Increase in usership recovered by increase in revenue, add community systems for alerting public safety of special needs (e.g. physical access, Marcus Alert)			
All Other Expenses			3.75%
- Includes salary, benefits, operating expenses			
			<u>8.75%</u>

- Cost Center 32130 – Regional Public Service Radio System expenditures of \$531,360 are a -6.95% or \$39,667 decrease over the current year. See [10.3 Cost Center 32130 – 800 MHz Radio](#).
 - Expenditures in this cost center are reimbursed by all radio system users, including the primary ECC partners.
 - Decrease in budget seen from expected ending of maintenance and support contracts for legacy radio system. Completion of capital renewal project is expected mid-year.
 - Vehicle replacement of the heavy duty off-road capable truck servicing radio sites, delivering fuel, and towing of ECC trailered assets.

Account: 32130 - Regional Public Service Radio System			
<u>FY23</u>	<u>FY24</u>	<u>Change \$</u>	<u>Change %*</u>
\$571,026	\$531,360	-\$39,667	-6.95%
*Change detail, contribution to total budget % change:			
Maintenance Contracts - Equipment			-28.04%
- Includes maintenance for infrastructure, generators, and tower sites			
All Other Expenses			21.10%
- Includes salary, benefits, operating expenses			
			<u>-6.95%</u>

7.4 OPERATIONAL REVENUES

The primary source of revenue are the partner shares which are driven by an accounting of calls for service. Please see Funding Formula section for more detail. Other notable revenues include Wireless E-911 Service collections by Virginia. The calculation for which locality disbursements are made changed, as previously reviewed by the ECC Management Board. These changes increase expected revenue from state aid by approximately 3.35% or \$23,459.

Revenue			
Description	FY23 Adopted Budget	FY24 Requested Budget	FY23 -> FY24 Change (%)
15000-Use of Money and Property	\$50,000	\$50,000	0.00%
16000-Charges for Services	\$7,310,866	\$7,655,659	4.72%
19000-Recovered Costs (local)	\$1,700	\$1,700	0.00%
24000-Categorical Aid-State	\$699,795	\$723,254	3.35%
33000-Categorical Aid-Federal	\$3,993	\$3,993	0.00%
51000-Transfers	\$0	\$0	0.00%
	\$8,066,354	\$8,434,606	4.57%

8 FUNDING FORMULA

8.1 BASIS FOR PARTNER SHARES

The funding formula as per 1984 Agreement with Addendums is based on the actual number of public safety (police/fire/rescue) calls processed/dispatched for each jurisdiction during the calendar year.

The total calls increased by 14,421 over the prior fiscal year, with the County of Albemarle's at 103,643 (+23,966), City of Charlottesville's at 47,152 (-83), University of Virginia's at 37,068 (-9,462).

The FY2024 share is County of Albemarle's at 55.1695%, City of Charlottesville's at 25.0991%, University of Virginia's at 19.7314%. For reference the past historical data counts are below.

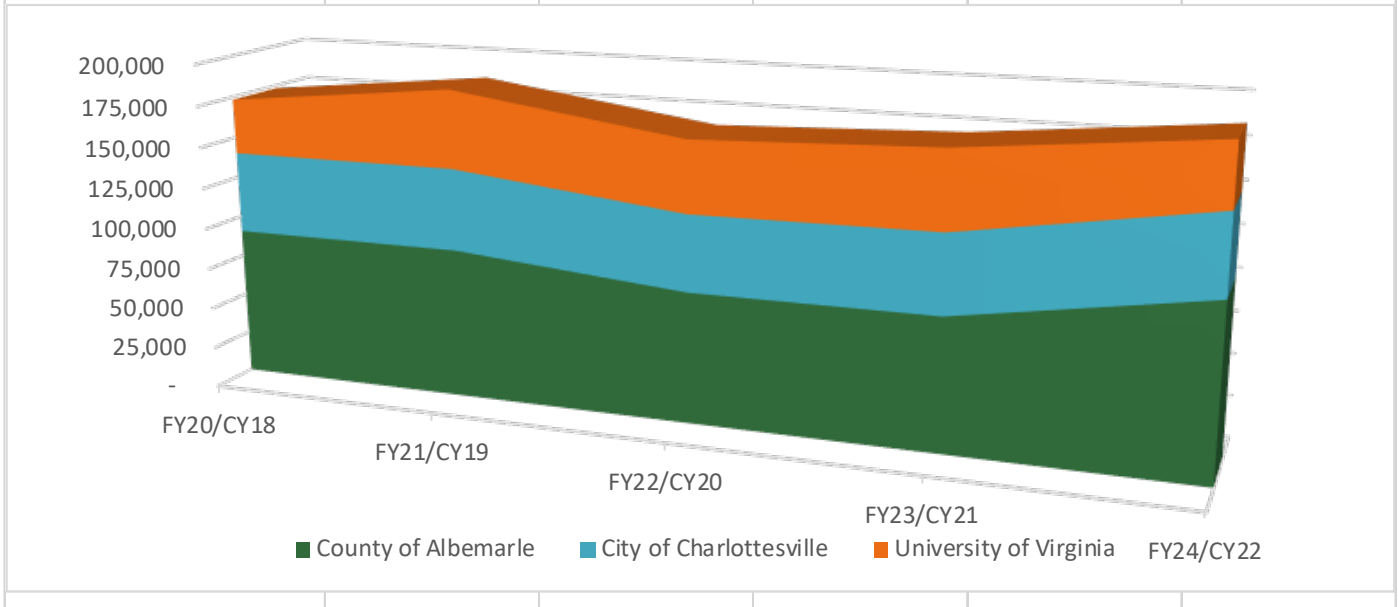
[See image next page.]

ECC Calls for Service by Agency, YoY

Explanation: The funding formula for any given fiscal year is calculated using the most recent trailing year of call data. For instance, the fiscal year 2024 funding formula is calculated at the beginning of calendar year 2023, directly proportionate to the count of calls for service from Oct 1, 2021 thru Sept 30, 2022.

CFS Count	FY20/CY18	FY21/CY19	FY22/CY20	FY23/CY21	FY24/CY22
County of Albemarle	90,569	90,901	78,981	79,677	103,643
City of Charlottesville	49,450	49,738	46,062	47,235	47,152
University of Virginia	33,303	47,333	43,120	46,530	37,068
Totals	173,322	187,972	168,163	173,442	187,863

Partner Shares	FY20	FY21	FY22	FY23	FY24
County of Albemarle	52.2548%	48.3588%	46.9669%	45.9387%	55.1695%
City of Charlottesville	28.5307%	26.4603%	27.3913%	27.2339%	25.0991%
University of Virginia	19.2145%	25.1809%	25.6418%	26.8274%	19.7314%



8.2 PARTNER SHARES

Cost Center	Total	County of Albemarle	City of Charlottesville	University of Virginia	Others ¹
32110 - ECC Operations	\$7,500,648	\$4,138,067 55.1695%	\$1,882,598 25.0991%	\$1,479,983 19.7314%	\$0 0%
32120 - Emergency Management	\$402,599	\$222,112 55.1695%	\$101,049 25.0991%	\$79,438 19.7314%	\$0 0%
32130 - 800 MHz Radio Operations	\$531,360	\$217,751 40.9799%	\$76,721 14.4387%	\$77,583 14.6009%	\$159,304 29.9805%
Total Share of Expenditures	\$8,434,606	\$4,577,929	\$2,060,368	\$1,637,005	\$159,304
Other Revenue	-\$828,167	-\$456,895 55.1695%	-\$207,863 25.0991%	-\$163,409 19.7314%	n/a
Due	\$7,606,439	\$4,121,033	\$1,852,505	\$1,473,596	\$159,304
County of Albemarle (schools)		\$59,825			
County of Albemarle (remit 2.5% admin fee) ²		-\$205,722			
City of Charlottesville (transit, schools, public works)			\$39,481		
University of Virginia (transit, health, facilities, emerg. mgmt..)				\$54,855	
Total Due From Partners		\$3,975,137	\$1,891,987	\$1,528,450	
Other Revenue (No Partner Shares or 800 MHz Radio Ops)					
15000-Use of Money and Property (Interest)			\$50,000		
16000-Charges for Services (No partner shares)			\$208,524		
19000-Recovered Costs Local (FOIA recovery)			\$1,700		
24000-Categorical Aid-State (Grants, wireless E9-1-1 fund)			\$723,254		
33000-Categorical Aid-Federal (Grants, tower rental)			\$3,993		
51000-Transfers			\$0		
Subtract Outside Charges 800 MHz Radio Ops ¹			-\$159,304		
			\$828,167		
Balance Check					
	Expenditures	\$8,434,606			
	Partner Shares	-\$7,606,439			
	Other Revenue	-\$828,167			
	Total	\$0			
¹ The costs for the 800 MHz Radio Operations are shared by all users of the system based on percent of subscriber radios in use.					
² Per charter dated January 20, 1984 and services agreement, the County of Albemarle is paid a 2.5% administrative fee for acting as fiscal manager.					
³ Does not include planned capital purchase projects.					

8.3 800MHZ RADIO OPERATIONS SHARES

The system’s subscriber count is used for basis of sharing the radio system maintenance cost as detailed below.

31048 FY24 Estimate*	\$531,359.80
Total Billable Subscriber Count	3,082
Per-subscriber Share	\$172.41

Description	Jurisdiction/Agency	FY23 Subscriber Count (#)	FY23 Budget Adopted	FY24 Subscriber Count (#)	FY24 Subscriber Count (%)	FY24 Budget Adopted	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Comments
160502-City of Charlottesville	City of Charlottesville Public Safety	534	\$ 90,221	445	14.44%	\$ 76,721	\$ (13,500)	-14.96%	
160512-University Of Virginia	UVA Public Safety and EM	450	\$ 76,029	450	14.60%	\$ 77,583	\$ 1,554	2.04%	
160503-County of Albemarle	Albemarle County Public Safety	1,153	\$ 194,804	1,263	40.98%	\$ 217,751	\$ 22,947	11.78%	
160534-Airport-Maint 800 MHZ	Airport (CHO)	77	\$ 13,009	77	2.50%	\$ 13,275	\$ 266	2.04%	
160624-ALB CO SCHOOL-800 MHZ-MNT	Albemarle County Public Schools	317	\$ 53,558	347	11.26%	\$ 59,825	\$ 6,267	11.70%	
160625-ACR JAIL 800 MHZ-MAINT	ACR Jail	36	\$ 6,082	36	1.17%	\$ 6,207	\$ 124	2.04%	
160626-UVA TRANSIT 800 MHZ-MAINT.	UVA Transit	91	\$ 15,375	56	1.82%	\$ 9,655	\$ (5,720)	-37.20%	
160627-RWSA- 800 MHZ MAINTENANCE	RWSA	93	\$ 15,713	94	3.05%	\$ 16,206	\$ 494	3.14%	
160628-CTS 800 MHZ MAINTENANCE	City of Charlottesville - CAT/Transit	62	\$ 10,475	62	2.01%	\$ 10,689	\$ 214	2.04%	
160629-C'VILLE PUBLIC WORKS	City of Charlottesville Public Works	100	\$ 16,895	100	3.24%	\$ 17,241	\$ 345	2.04%	
160630-CITY SCHOOLS - 800 MHZ MAINT.	City of Charlottesville - Pupil Transportation	66	\$ 11,151	67	2.17%	\$ 11,551	\$ 400	3.59%	
160633-A C SERV AUTH 800 MHZ MAINT.	AC Serv Auth	64	\$ 10,813	66	2.14%	\$ 11,379	\$ 566	5.23%	
160634-PVCC PD- 800 MHZ MAINT.	PVCC Police Department	4	\$ 676	4	0.13%	\$ 690	\$ 14	2.04%	
330417-US MARSHALS SERVICE	US Marshals	15	\$ 2,534	15	0.49%	\$ 2,586	\$ 52	2.04%	
TBD	DEA	20	\$ 3,379	0	0.00%	\$ -	\$ (3,379)	100.00%	Delayed to FY24
Total		3,082	\$ 520,716	3,082	100.00%	\$ 531,360	\$ 10,644	2.04%	

*Includes 2.5% Albemarle County Administrative Fee as defined in foundation charter and County services agreement.

9 ALL REVENUES

9.1 15000-USE OF MONEY AND PROPERTY

Budgeted interest on deposit account.

Description	FY22 Budget	FY23 Budget	FY24 Budget	FY23 -> 24		Budget Notes
	Adopted	Adopted	Requested	Change (\$)	Change (%)	
150101-Interest on Bank Deposits	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0.0%	

9.2 16000-CHARGES FOR SERVICES

Services billed to internal and external users. Includes the Agreement participant’s annual shares of expenditures (City of Charlottesville, County of Albemarle, and University of Virginia).

Description	FY22 Budget	FY23 Budget	FY24 Budget	FY23 -> 24		Budget Notes
	Adopted	Adopted	Requested	Change (\$)	Change (%)	
160311-UVA Contractual OT Reimbursement	\$ 10,000	\$ 5,000	\$ 5,000	\$ -	0.0%	
160315-REGIONAL JAIL	\$ -	\$ -	\$ -	\$ -	0.0%	
160502-City of Charlottesville	\$ 1,679,076	\$ 1,925,616	\$ 1,852,505	\$ (73,110)	-3.8%	
160503-County of Albemarle	\$ 3,060,027	\$ 3,294,904	\$ 4,121,033	\$ 826,130	25.1%	
160512-University Of Virginia	\$ 1,589,088	\$ 1,882,789	\$ 1,473,596	\$ (409,193)	-21.7%	
160534-Airport-Maint 800 MHZ	\$ 28,556	\$ 14,266	\$ 13,275	\$ (991)	-6.9%	
160624-ALB CO SCHOOL-800 MHZ-MNT	\$ 115,707	\$ 58,733	\$ 59,825	\$ 1,092	1.9%	
160625-ACR JAIL 800 MHZ-MAINT	\$ 13,351	\$ 6,670	\$ 6,207	\$ (463)	-6.9%	
160626-UVA TRANSIT 800 MHZ-MAINT	\$ 34,119	\$ 16,860	\$ 9,655	\$ (7,205)	-42.7%	
160627-RWSA- 800 MHZ MAINTENANCE	\$ 12,980	\$ 18,906	\$ 17,881	\$ (1,025)	-5.4%	Includes \$1,675 cost recovery for VEOCI use
160628-CTS 800 MHZ MAINTENANCE	\$ 27,443	\$ 11,487	\$ 10,689	\$ (798)	-6.9%	
160629-C'VILLE PUBLIC WORKS	\$ 37,086	\$ 18,528	\$ 17,241	\$ (1,287)	-6.9%	
160630-CITY SCHOOLS - 800 MHZ MAINT.	\$ 24,477	\$ 12,228	\$ 11,551	\$ (677)	-5.5%	
160633-A C SERV AUTH 800 MHZ MAINT	\$ 20,026	\$ 14,203	\$ 13,724	\$ (479)	-3.4%	Includes \$2,345 cost recovery for VEOCI use
160634-PVCC PD 800 MHZ MAINT	\$ 1,483	\$ 741	\$ 690	\$ (51)	-6.9%	
160635-US MARSHALS SVC 800 MHZ MAINT	\$ 5,563	\$ 2,779	\$ 2,586	\$ (193)	-6.9%	
160636-DEA 800 MHZ MAINT	\$ 7,417	\$ 3,706	\$ -	\$ (3,706)	0.0%	New subscriber in FY22
160638-UVA HEALTH	\$ 27,973	\$ 23,450	\$ 40,200	\$ 16,750	71.4%	Includes \$40,200 cost recovery for VEOCI use
Subtotal 16000-Charges for Services	\$ 6,694,372	\$ 7,310,866	\$ 7,655,659	\$ 344,793	4.7%	

9.3 19000-RECOVERED COSTS

Includes grants and aid received from local sources and revenues from local agencies billed for service or recovered costs for FOIA requests.

Description	FY22 Budget Adopted	FY23 Budget Adopted	FY24 Budget Requested	FY23 -> 24 Change (\$)	Change (%)	Budget Notes
190253-FOIA - Recovered Cost	\$ 3,000	\$ 1,700	\$ 1,700	\$ -	0.0%	
199900-Other Recovered Costs				\$ -	0.0%	
199910-Prior Year Recovery				\$ -	0.0%	
Subtotal 19000-Recovered Costs	\$ 3,000	\$ 1,700	\$ 1,700	\$ -	0.0%	

9.4 24000-CATEGORICAL AID – STATE

Includes grants and aid received from Commonwealth sources.

Description	FY22 Budget Adopted	FY23 Budget Adopted	FY24 Budget Requested	FY23 -> 24 Change (\$)	Change (%)	Budget Notes
240055-DEPT. OF EMERGENCY SERVIC	\$ -	\$ -	\$ -	\$ -	0.0%	
240424-Wireless E-911 Service Bd	\$ 568,680	\$ 696,795	\$ 719,254	\$ 22,459	3.2%	
240548-LEMPG - CHARLOTTESVILLE	\$ 7,500	\$ -	\$ -	\$ -	0.0%	
240552-VITA-WIRELESS-EDUCATION	\$ 3,000	\$ 3,000	\$ 4,000	\$ 1,000	33.3%	
Subtotal 24000-Categorical Aid - State	\$ 579,180	\$ 699,795	\$ 723,254	\$ 23,459	3.4%	

9.5 33000-CATEGORICAL AID-FEDERAL

Includes grants and aid received from federal sources and revenues from federal agencies billed for service.

Description	FY22 Budget Adopted	FY23 Budget Adopted	FY24 Budget Requested	FY23 -> 24 Change (\$)	Change (%)	Budget Notes
330214-DEPT OF HOMELAND SECURITY	\$ -	\$ -	\$ -	\$ -	0.0%	
330215-EMERG. MGMT. (LEMPG)	\$ 24,452	\$ -	\$ -	\$ -	0.0%	
330320-FBI/TOWER RENTAL	\$ 3,993	\$ 3,993	\$ 3,993	\$ -	0.0%	
Subtotal 33000-Categorical Aid-Federal	\$ 28,445	\$ 3,993	\$ 3,993	\$ -	0.0%	

9.6 51000-TRANSFERS

Funds transferred in from other sources (i.e., Fund Balance).

Description	FY22 Budget Adopted	FY23 Budget Adopted	FY24 Budget Requested	FY23 -> 24 Change (\$)	Change (%)	Budget Notes
510100-Appropriation-Fund Balance	\$ -	\$ -	\$ -	\$ -	0.0%	
Subtotal 51000-Transfers	\$ -	\$ -	\$ -	\$ -	0.0%	
GRAND TOTAL ALL	\$ 7,354,997	\$ 8,066,354	\$ 8,434,606	\$ 368,252	4.6%	

10 OPERATIONAL EXPENDITURE DETAILS

10.1 COST CENTER 32110 – ECC OPERATIONS

10.1.1 Salaries and Benefits (Cost Center 32110)

Salaries and Benefits includes an overall increase of 6.9%, or \$359,259, over current year amended, to accommodate:

- 1) Add 3 PSCOs (3.0 FTE) and Senior FOIA Specialist (1.0 FTE).
- 2) Employer contributions for health insurance increased by 5.9%.
- 3) Salary line adjustments for budget vs. actual with new positions added in FY23.
- 4) Provision for in-house fiscal administrative services including HR, payroll accounting, procurement and related transition using major budget assumptions.
- 5) Modify 1.0 FTE to provide support for Communicaitons Accademy Course (no new FTE, modify existing).

NOTE: Not included are public safety pay scale increases or market adjustments.

Other notable account increases are noted in table below.

(See image next page.)

FY22 Budget Adopted*	FY23 Budget Adopted	FY23 Budget Additions	FY23 Actual		FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes		
			YTD (Through Dec.)	FY23 Annualized (From YTD)						
								Using annualized amount which is tracking higher due to budget vs actual hiring salaries. Add hiring incentive (\$9,000). Add PSCOs (3.0 FTE) & Full-time FOIA Specialist/Researcher (1.0 FTE) (\$187,612)		
110000-Salaries-Regular	\$ 3,136,015	\$ 3,570,216			\$ 1,824,980	\$ 3,649,961	\$ 3,846,573	\$ 276,357	7.7%	
120000-Overtime Wages	\$ 209,508	\$ 201,602			\$ 216,738	\$ 433,476	\$ 201,602	\$ 0	0.0%	Annualized amount tracking higher due to vacancies. Using FY23 adopted.
129900-Overtime-Reimbursable	\$ 10,000	\$ 5,000			\$ -	\$ -	\$ 5,000	\$ -	0.0%	Contracted overtime for special projects.
130000-Part-Time Wages	\$ 25,000	\$ 25,000			\$ 25,977	\$ 51,953	\$ 25,000	\$ -	0.0%	Annualized amount tracking higher due to vacancies.
160805-Shift Differential	\$ 38,831	\$ 38,831			\$ 19,922	\$ 39,844	\$ 47,801	\$ 8,970	23.1%	Using FY23 adopted. For additional PSCOs
210000-FICA	\$ 249,871	\$ 286,013			\$ 127,097	\$ 254,193	\$ 300,602	\$ 14,589	5.1%	For additional FTE
221000-Virginia Retirement Sys.	\$ 417,223	\$ 512,145			\$ 217,958	\$ 435,916	\$ 541,552	\$ 29,407	5.7%	Employer contribution is 15.42%. For additional FTE
221500-VLDP - Disability	\$ 5,426	\$ 7,533			\$ 3,690	\$ 7,379	\$ 7,533	\$ -	0.0%	Using FY23 adopted.
222100-Annuity-Parttime	\$ 8,607	\$ 5,974			\$ 3,825	\$ 7,650	\$ 7,650	\$ 1,676	28.1%	FY23 annualized
222110-VRS Hybrid Retirement	\$ 20,260	\$ 23,131			\$ 16,196	\$ 32,392	\$ 32,392	\$ 9,261	40.0%	Using annualized amount as number of workers utilizing hybrid option increases.
223000-Early Retirement	\$ 24,840	\$ 12,420			\$ 19,342	\$ 38,685	\$ 0	\$ (12,420)	-100.0%	Annualized is tracking high due to a number of retirements. No anticipated retirements for FY23.
231000-Health Insurance	\$ 431,678	\$ 474,094			\$ 195,048	\$ 390,097	\$ 502,066	\$ 27,972	5.9%	Annualized tracking lower due to vacancies. Employer contribution increased to 5.9%.
232000-Dental Insurance	\$ 12,240	\$ 12,720			\$ 5,180	\$ 10,360	\$ 12,720	\$ -	0.0%	Annualized tracking lower due to vacancies.
233000-HSA Contributions	\$ -	\$ -			\$ 2,925	\$ 5,849	\$ -	\$ -	0.0%	
241000-VRS Group Life Insurance	\$ 37,067	\$ 41,651			\$ 20,350	\$ 40,701	\$ 41,651	\$ -	0.0%	Using FY23 adopted.
242000-Group Life/Part-Time	\$ 2,229	\$ 797			\$ 495	\$ 991	\$ 797	\$ -	0.0%	
270000-Worker's Compensation	\$ 4,469	\$ 5,169			\$ 1,367	\$ 2,734	\$ 5,616	\$ 447	8.6%	Employer coverage as defined by role.
280100-Leave Payouts (Accrued Annual)	\$ 6,117.00	\$ -			\$ -	\$ -	\$ -	\$ -	0.0%	
282040-Total Rewards	\$ -	\$ 15,000.00			\$ 400.00	\$ 800	\$ 18,000.00	\$ 3,000.00	20.0%	Annualized tracking lower due to mid-year roll-out of new Health and Wellness Incentive Program for 60 employees
Subtotal Salaries and Benefits	\$ 4,639,383	\$ 5,237,296	\$ -	\$ 2,701,490	\$ 5,402,981	\$ 5,596,555	\$ 359,259	6.9%		

10.1.2 Operating Expenses (Cost Center 32110)

Operating Expenses are showing an overall increase of 0.5%, or \$8,751. Notable increase/decreases are included in the Budget Notes column within the images below.

Notable changes include:

- 1) Removal of a few maintenance and repairs line items due to recent hardware refreshes (decrease)
- 2) Provision for in-house fiscal administrative services including HR, payroll accounting, procurement and related transition using major budget assumptions. (increase)
- 3) Largest other drivers for overall increase include increasing cost of goods and service contracts. (increase)

{See tables on next pages.}

Description	FY22 Budget Adopted*	FY23 Budget Adopted	FY23 Budget Additions	FY23 Actual	FY23	FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
				YTD (Through Dec.)	Annualized (From YTD)				
331210-Building & Facilities Repair	\$ -	\$ 52,231	\$ -	\$ 78,915	\$ 157,830	\$ 20,600	\$ (31,631)	-60.6%	
HVAC	\$ -	\$ 52,231	\$ -			\$ 20,600	\$ (31,631)	-60.6%	Planned multi-year replacement strategy. Quote + 20%. Additional \$5,000 for repairs.
331211-Building & Facilities Maintenance	\$ 27,651	\$ 27,651	\$ -	\$ 3,503	\$ 7,006	\$ 47,801	\$ 20,150	72.9%	Annualized amount is high due to one-time payments early in fiscal year.
HVAC and Duct Cleaning	\$ 3,000	\$ 3,000				\$ 3,000	\$ -	0.0%	Recommended yearly.
Elevator Regular Maintenance and Inspection	\$ 2,200	\$ 2,200	\$ -			\$ 2,200	\$ -	0.0%	Regular Maintenance and inspection.
Specialized workstation cleaning and wire maintenance	\$ -	\$ -	\$ -			\$ 20,150	\$ 20,150		Regular Maintenance and inspection.
Other	\$ 22,451	\$ 22,451	\$ -			\$ 22,451	\$ -	0.0%	Other building, plumbing, electrical, exterior maintenance.
331212-Custodial Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
Other	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	No anticipated use for FY23.
331300-Grounds R&M	\$ 9,392	\$ 9,392	\$ -	\$ 2,100	\$ 4,200	\$ 8,192	\$ (1,200)	-12.8%	
Landscaping, Lawn, and Snow Removal	\$ 5,400	\$ 5,400	\$ -			\$ 4,200	\$ (1,200)	-22.2%	Using annualized amount.
Leaf Removal (gutter, spouts, etc.)	\$ 3,992	\$ 3,992	\$ -			\$ 3,992	\$ -	0.0%	
331500-Vehicles R&M	\$ 800	\$ 2,300	\$ -	\$ 1,009	\$ 2,019	\$ 2,300	\$ -	0.0%	
Maintenance		\$ 1,500				\$ 1,500	\$ -	0.0%	
Anticipated Repairs	\$ 500	\$ 500	\$ -			\$ 500	\$ -	0.0%	
Detailing Cleaning	\$ 300	\$ 300	\$ -			\$ 300	\$ -	0.0%	
331600-R&M - Equipment	\$ 32,368	\$ 5,000	\$ -	\$ 5,761	\$ 11,522	\$ 6,698	\$ 1,698	34.0%	Annualized amount is high due to one-time payments early in fiscal year.
Radio Equipment Not Covered Under 800 MHz Contract	\$ 8,240	\$ -	\$ -			\$ -	\$ -	0.0%	Covered by P25 project.
Fire Alarm Panel/System Maintenance	\$ 2,500	\$ 2,500	\$ -			\$ 2,500	\$ -	0.0%	
UPS System Maintenance	\$ 2,500	\$ 2,500	\$ -			\$ 4,198	\$ 1,698	67.9%	Current contract +3%
UHF Alerting Maintenance Contract	\$ 19,128	\$ -	\$ -			\$ -	\$ -	0.0%	No longer in use.
341100-Professional Legal Services	\$ -	\$ 30,750	\$ -	\$ -	\$ -	\$ 30,750	\$ -	0.0%	
Legal Services	\$ -	\$ 30,750	\$ -			\$ 30,750	\$ -	0.0%	Estimate 170 hours, plus retainer (to support decoupling)
341200-Other Legal Services	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 1,000	\$ 500	100.0%	
Background Checks	\$ -	\$ 500	\$ -			\$ 1,000	\$ 500	100.0%	New hires and annual checks
344200-Financial Consultants	\$ 7,350	\$ 12,350	\$ -	\$ 2,458	\$ 4,915	\$ 12,350	\$ -	0.0%	Annualized amount is high due to one-time payments early in fiscal year.
Audit Services	\$ 7,350	\$ 7,350	\$ -			\$ 7,350	\$ -	0.0%	
Federal and State Filing Services	\$ -	\$ 5,000	\$ -			\$ 5,000	\$ -	0.0%	Budget estimate (to support decoupling)
344400-Other Consulting & Mgmt. Svcs	\$ -	\$ -	\$ -	\$ 13,630	\$ 27,261	\$ -	\$ -	0.0%	
Others	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	No anticipated use
345100-Health & Medical Services	\$ 1,500	\$ 7,000	\$ -	\$ 270	\$ 540	\$ 7,000	\$ -	0.0%	Annualized tracking low due to mid-year roll-out.
Psychological Evals for New Hires	\$ 1,500	\$ 1,500	\$ -			\$ 1,500	\$ -	0.0%	
Corporate Employee Health Med Svcs	\$ -	\$ 5,500	\$ -			\$ 5,500	\$ -	0.0%	New employee health and wellness initiative - corporate pricing for application and services
345200-Instructional Services	\$ 34,000	\$ 34,000	\$ -	\$ 52,850	\$ 105,700	\$ 42,400	\$ 8,400	24.7%	Annualized is high due to one-time payments early in fiscal year.
CSCJTA Fees For Member Agency	\$ 31,000	\$ 31,000	\$ -			\$ 31,000	\$ -	0.0%	\$620 per employee
Diversity & Inclusion Ongoing Workshop & Training	\$ 3,000	\$ 3,000				\$ 3,000	\$ -	0.0%	On-going program.
Professional Workshop & Training	\$ -	\$ -				\$ 8,400	\$ 8,400	0.0%	On-going program started in FY23.
345300-Translation & Interpreter Svcs	\$ 31,000	\$ 15,561	\$ -	\$ 6,314	\$ 12,628	\$ 12,628	\$ (2,933)	-18.8%	
Language Line Service	\$ 31,000	\$ 15,561	\$ -			\$ 12,628	\$ (2,933)	-18.8%	New contract pricing
345410-Financial Support Services	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500	\$ -	0.0%	
3rd Party Payroll Processing	\$ -	\$ 7,500	\$ -			\$ 7,500	\$ -	0.0%	Mid-market basis estimate. (to support decoupling)
345700-Other Professional & Tech Svcs	\$ -	\$ 39,360	\$ -	\$ 40,014	\$ 80,028	\$ 39,360	\$ -	0.0%	
Quality Case Reviews	\$ -	\$ 39,360	\$ -			\$ 39,360	\$ -	0.0%	Monthly case reviews for new call-taking scripts
372100-Permits, Fees & Licenses	\$ 3,735	\$ 3,735	\$ -	\$ 3,235	\$ 6,470	\$ 3,735	\$ -	0.0%	Annualized is high due to one-time payments early in fiscal year.
CALEA	\$ 3,735	\$ 3,735	\$ -			\$ 3,735	\$ -	0.0%	

Description	FY22 Budget Adopted*	FY23 Budget Adopted	FY23 Budget Additions	FY23 Actual		FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
				YTD (Through Dec.)	FY23 Annualized (From YTD)				
372200-Technology Maint/Support	\$ 673,604	\$ 791,875	\$ -	\$ 418,028	\$ 836,056	\$ 774,541	\$ (17,334)	-2.2%	<i>Annualized is low due to pending payments</i>
Virus/Security System	\$ 1,246	\$ 2,038	\$ -			\$ 2,352	\$ 314	15.4%	<i>Increase for new PCs from 150 to 175 + 10% for pricing changes</i>
Data Protection	\$ 5,880	\$ 6,468	\$ -			\$ 6,791	\$ 323	5.0%	<i>Past FY actual +5%</i>
Windows Client Licenses	\$ 1,031	\$ 1,031	\$ -			\$ 1,083	\$ 52	5.0%	<i>Based on contract pricing plus 5%</i>
Database Server Licenses	\$ 2,699	\$ 3,740	\$ -			\$ 3,927	\$ 187	5.0%	<i>Based on contract pricing plus 5%</i>
Microsoft Office Licenses	\$ 16,000	\$ 23,000	\$ -			\$ 22,160	\$ (840)	-3.7%	<i>Office 365. \$22 per user per month, plus other Microsoft products (vision, project...)</i>
Accreditation Software System	\$ 4,000	\$ 5,000	\$ -			\$ 11,040	\$ 6,040	120.8%	<i>Based on new contract pricing - increase from 50 to 65 employees at \$115 per person</i>
VCIN	\$ 1,806	\$ 1,806	\$ -			\$ 1,806	\$ -	0.0%	<i>Commonwealth pricing</i>
Adobe Suite	\$ 3,747	\$ 1,500	\$ -			\$ 2,730	\$ 1,230	82.0%	<i>Increase from 10 to 15 licenses @ \$182 per person</i>
Shared Project Tracking	\$ 821	\$ 821	\$ -			\$ 862	\$ 41	5.0%	<i>Quote + 5%</i>
Data Reporting and Visualization	\$ 2,600	\$ 2,600	\$ -			\$ 1,382	\$ (1,218)	-46.8%	<i>Quote + 5% + reader licenses</i>
Email service	\$ -	\$ 14,400	\$ -			\$ 17,160	\$ 2,760	19.2%	<i>Catalog pricing \$22 per user per month</i>
HR Information Systems (HR, recruiting, compensation, performance, etc.)	\$ -	\$ 13,200	\$ -			\$ 46,800	\$ 33,600	254.5%	<i>\$60 per employee, per month - ADP quote? (Josh)</i>
Accounting Software	\$ -	\$ 1,500	\$ -			\$ 1,500	\$ -	0.0%	<i>Mid-market basis estimate. (to support decoupling)</i>
Other Expenses Not Covered Under Maintenance	\$ 5,365	\$ 5,365	\$ -			\$ 5,365	\$ -	0.0%	
IT Lifecycle Management System Maintenance -->IT Tracking Systems	\$ 4,014	\$ 4,014	\$ -			\$ 2,500	\$ (1,514)	-37.7%	<i>supplies for asset management (labels, print) + ticketing system costs</i>
Firewall Maintenance (primary and backup)	\$ 9,205	\$ -	\$ -			\$ -	\$ -	0.0%	<i>replacing in FY22</i>
Datacenter Hypervisor Maintenance (primary and backup)	\$ 11,502	\$ 12,652	\$ -			\$ 12,652	\$ -	0.0%	<i>Past FY actual +5%</i>
Networking Maintenance (primary and backup)	\$ 500	\$ 500	\$ -			\$ 22,433	\$ 21,933	4386.6%	<i>Quote +3% Extended maintenance for equipment purchased in 2020. Additional increase expected in 2025 for remaining equipment.</i>
CAD Msg. Switches	\$ 7,700	\$ -	\$ -			\$ -	\$ -	0.0%	<i>replaced in FY22</i>
Building Security System Maintenance	\$ 1,174	\$ 2,000	\$ -			\$ 2,000	\$ -	0.0%	
Data Storage Appliance Maintenance	\$ 2,122	\$ 3,190	\$ -			\$ 6,284	\$ 3,094	97.0%	<i>backup exec servers, data domains</i>
Datacenter and Network Managed Services	\$ 46,534	\$ 81,550	\$ -			\$ 55,650	\$ (25,900)	-31.8%	<i>Cybersecurity quote +5% = \$55,650.</i>
Pre-Employment Skills-Testing	\$ 3,000	\$ 3,000	\$ -			\$ 3,000	\$ -	0.0%	
Video and Multimedia Enhanced Citizen Response System	\$ 60,000	\$ 60,000	\$ -			\$ 60,000	\$ -	0.0%	<i>Subscription service and archival</i>
Mobile Community CPR Alerting System	\$ 10,815	\$ 10,500	\$ -			\$ 10,500	\$ -	0.0%	<i>Annual maintenance costs after first year</i>
Maintenance for EMD Electronic Call-taking Protocols	\$ 43,470	\$ 41,400	\$ -			\$ 41,400	\$ -	0.0%	<i>Includes maintenance and support for protocol system and analytics, after year one.</i>
CTO Tracking Software	\$ 2,463	\$ 2,463	\$ -			\$ 3,000	\$ 537	21.8%	<i>Contracted price</i>
Citizen Survey Software	\$ -	\$ -	\$ -			\$ 7,500	\$ 7,500	0.0%	<i>Contracted price</i>
Misc. Software	\$ 5,000	\$ 5,000	\$ -			\$ 5,000	\$ -	0.0%	<i>Adjusted for anticipated use.</i>
911 Call-Handling Equipment Maintenance contract extension	\$ 40,809	\$ 40,809	\$ -			\$ -	\$ (40,809)	0.0%	<i>Upgraded system includes 5yr maintenance and support.</i>
Public Safety Software System Annual Maintenance	\$ 378,075	\$ 406,353	\$ -			\$ 392,068	\$ (14,285)	-3.5%	<i>Contract pricing increased due to new unlimited use site licenses, 3% annual escalator</i>
Electronic Scheduling, Time, and Attendance Software	\$ -	\$ 14,070	\$ -			\$ 3,180	\$ (10,890)	-77.4%	<i>Contract pricing, time/attendance \$4,950, scheduling \$9,120</i>
PDC Skill Simulator	\$ -	\$ 8,000	\$ -			\$ 8,000	\$ -	0.0%	<i>Catalog pricing for 400 hours of new recruit skills lab</i>
VPN Licensing	\$ -	\$ -	\$ -			\$ 14,416	\$ 14,416	0.0%	<i>Quoted price +3%</i>
Fire and EMS Records Management System	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	<i>\$32,379 Maintenance for RMS system (ImageTrend) - Holding for Board Review</i>
Fire and EMS Records Warehouse Support	\$ 2,026	\$ 13,905	\$ -			\$ -	\$ (13,905)	0.0%	<i>\$16,791 Maintenance for data warehouse (ImageTrend) - Holding for Board Review</i>
Law Enforcement Ticketing System	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	<i>\$32,379 Maintenance for DigiTicket - Holding for Board Review</i>
379200-Printing & Binding	\$ 9,000	\$ 7,500	\$ -	\$ 382	\$ 764	\$ 7,500	\$ -	0.0%	
Copy and Print Services	\$ 2,000	\$ 2,000	\$ -			\$ 2,000	\$ -	0.0%	
Public Education Campaigns	\$ 7,000	\$ 3,500	\$ -			\$ 3,500	\$ -	0.0%	<i>Moved partial to 6000130-Promotional Supplies</i>
Recruitment Materials	\$ -	\$ 2,000	\$ -			\$ 2,000	\$ -	0.0%	
379300-Advertising	\$ 3,000	\$ 3,000	\$ -	\$ 1,312	\$ 2,624	\$ 3,000	\$ -	0.0%	
Posting of open positions and education campaigns	\$ 3,000	\$ 3,000	\$ -			\$ 3,000	\$ -	0.0%	
390003-Contract-Admin. Fees	\$ 117,630	\$ 173,784	\$ -	\$ 29,029	\$ 58,058	\$ 182,943	\$ 9,159	5.3%	<i>Annualized is low due to pending payments</i>
Administration Fee to County	\$ 117,630	\$ 173,784	\$ -			\$ 182,943	\$ 9,159	5.3%	<i>2.5% as defined in foundation charter and County services agreement</i>

Description	FY22 Budget Adopted*	FY23 Budget Adopted	FY23 Budget Additions	FY23 Actual	FY23	FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
				YTD (Through Dec.)	Annualized (From YTD)				
432104-Computer M&R/SW Licenses	\$ 1,887	\$ 1,887	\$ -	\$ 1,887	\$ 3,774	\$ 1,887	\$ -	0.0%	
Annual fee to County for software licensing	\$ 1,887	\$ 1,887	\$ -			\$ 1,887	\$ -	0.0%	
510121-Electrical Services	\$ 39,140	\$ 40,314	\$ -	\$ 19,086	\$ 38,172	\$ 40,314	\$ -	0.0%	<i>Annualized is low due to pending payments</i>
2306 Ivy Road	\$ 39,140	\$ 40,314	\$ -			\$ 40,314	\$ -	0.0%	<i>FY22 + 3%.</i>
510210-Heating/Fuel Oil	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000	\$ -	0.0%	
Generators	\$ 2,000	\$ 2,000	\$ -			\$ 2,000	\$ -	0.0%	
510300-Water & Sewer Services	\$ 2,700	\$ 2,700	\$ -	\$ -	\$ -	\$ 2,700	\$ -	0.0%	
2306 Ivy Road	\$ 2,700	\$ 2,700	\$ -			\$ 2,700	\$ -	0.0%	<i>Have seen fluctuations in use. Using budget number from previous year.</i>
520100-Postal Services	\$ 1,500	\$ 1,500	\$ -	\$ 219	\$ 438	\$ 1,500	\$ -	0.0%	
Mailing and Shipping Fees	\$ 1,500	\$ 1,500	\$ -			\$ 1,500	\$ -	0.0%	
520300-Telecommunications	\$ 272,193	\$ 272,593	\$ -	\$ 125,758	\$ 251,516	\$ 252,593	\$ (20,000)	-7.3%	
LD Fees	\$ 2,000	\$ 2,000	\$ -			\$ 2,000	\$ -	0.0%	
Backup and Redundant Internet	\$ 3,600	\$ 3,600	\$ -			\$ 3,600	\$ -	0.0%	<i>Increase speed of COB5 and Backup connections.</i>
E911 Trunks and Circuits	\$ 201,073	\$ 201,073	\$ -			\$ 181,073	\$ (20,000)	-9.9%	<i>Reductions expected in overall number of circuits</i>
Text-to-911 Service	\$ 13,200	\$ 13,200	\$ -			\$ 13,200	\$ -	0.0%	<i>Year 5 of a 5 year agreement maintenance fee.</i>
Circuits, Local Service, Backup Lines, CL, Verizon, CLEC	\$ 39,000	\$ 39,000	\$ -			\$ 39,000	\$ -	0.0%	
FirstNet and Cellular Phones and Wireless Devices	\$ 13,320	\$ 13,720	\$ -			\$ 13,720	\$ -	0.0%	<i>Same as FY23</i>
520304-Telecomm.-Data Lines	\$ 65,000	\$ 65,000	\$ -	\$ 31,415	\$ 62,830	\$ 65,000	\$ -	0.0%	
Redundant Ethernet and Wave-Metro Connectivity	\$ 65,000	\$ 65,000	\$ -			\$ 65,000	\$ -	0.0%	
520315-Cell-Stipend	\$ 3,240	\$ 3,240	\$ -	\$ 449	\$ 899	\$ 3,240	\$ -	0.0%	<i>Annualized is low due to pending payments</i>
Employee Cell Stipend	\$ 3,240	\$ 3,240	\$ -			\$ 3,240	\$ -	0.0%	
530200-Fire Insurance	\$ 9,520	\$ 9,520	\$ -	\$ 15,329	\$ 30,657	\$ 9,520	\$ -	0.0%	<i>Annualized is high due to one-time payments early in fiscal year.</i>
2306 Ivy Road	\$ 6,348	\$ 6,348	\$ -			\$ 6,348	\$ -	0.0%	
General	\$ 3,172	\$ 3,172	\$ -			\$ 3,172	\$ -	0.0%	
530700-Public Official Liability	\$ 1,495	\$ 1,570	\$ -	\$ 2,086	\$ 4,172	\$ 1,649	\$ 79	5.0%	
Insurance for Public Officials	\$ 1,495	\$ 1,570	\$ -			\$ 1,649	\$ 79	5.0%	<i>Last year + 5%</i>
530900-Automotive Insurance	\$ 500	\$ 525	\$ -		\$ -	\$ 551	\$ 26	5.0%	
Durango (2018)	\$ 500	\$ 525	\$ -			\$ 551	\$ 26	5.0%	<i>Last year + 5%</i>
540100-Lease/Rent-Equipment	\$ 3,813	\$ 3,813	\$ -	\$ 1,436	\$ 2,872	\$ 2,872	\$ (941)	-24.7%	
Copier Contract	\$ 3,813	\$ 3,813	\$ -			\$ 2,872	\$ (941)	-24.7%	<i>Using annualized amount</i>
540200-Lease/Rent-Buildings	\$ 12,558	\$ 24,558	\$ -	\$ 13,199	\$ 26,397	\$ 47,558	\$ 23,000	93.7%	
Storage Facility	\$ 4,095	\$ 4,095	\$ -			\$ 4,095	\$ -	0.0%	<i>Same as last year</i>
Backup Center - COB5	\$ 8,463	\$ 8,463	\$ -			\$ 8,463	\$ -	0.0%	<i>Same as last year</i>
Additional Office Space	\$ -	\$ 12,000	\$ -			\$ 35,000	\$ 23,000	191.7%	<i>Space for new employees. High estimate (to support decoupling).</i>

Description	FY22 Budget Adopted*	FY23 Budget Adopted	FY23 Budget Additions	FY23 Actual	FY23	FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
				YTD (Through Dec.)	Annualized (From YTD)				
551100-Education-Registration & Fees	\$ 37,523	\$ 54,596	\$ -	\$ 21,605	\$ 43,210	\$ 56,011	\$ 1,415	2.6%	
Peer Support Training and Development	\$ 3,000	\$ 3,000	\$ -			\$ 3,000	\$ -	0.0%	
LEAD Training	\$ 9,300	\$ 9,300				\$ 9,300	\$ -	0.0%	\$4,650 each, two per year.
VA APCO Fall Conference, Training, and Expo	\$ 1,500	\$ 1,500				\$ 1,500	\$ -	0.0%	Registration (x6)
VA APCO Spring Conference, Training, and Expo	\$ 900	\$ 900				\$ 900	\$ -	0.0%	Registration (x6)
CALEA Conference, Training, and Expo	\$ 1,350	\$ 1,350				\$ 2,025	\$ 675	50.0%	Registration (x3)
CIT Conference, Training	\$ 1,200	\$ 1,200				\$ 1,200	\$ -	0.0%	Registration (x3)
VACAP (CALEA) Conference, Training	\$ 400	\$ 400				\$ 400	\$ -	0.0%	Registration (x2)
APCO National Conference, Training, and Expo	\$ 2,100	\$ 2,100				\$ 2,100	\$ -	0.0%	Registration (x5)
NENA National Conference, Training, and Expo	\$ 2,156	\$ 2,200				\$ 2,200	\$ -	0.0%	Registration (x4)
IAED National Conference, Training, and Expo	\$ 3,570	\$ 3,570				\$ 3,570	\$ -	0.0%	Registration (x6)
Denise Amber Lee Conference and Training	\$ -	\$ -				\$ 800	\$ 800	0.0%	Registration (x2)
APCO Instructor Recerts	\$ 570	\$ 570				\$ -	\$ (570)	0.0%	Recert no longer required
CPR Recerts	\$ 704	\$ 1,080				\$ 1,080	\$ -	0.0%	Registration (x21)
CTO Recerts	\$ 420	\$ 240				\$ 240	\$ -	0.0%	30/ea. (x8)
IAED EMD Certification	\$ -	\$ 3,650				\$ 5,050	\$ 1,400	38.4%	New Hires 365/ea. for new electronic protocols, recerts \$40 (x35)
IAED Fire Certification	\$ -	\$ 3,650				\$ 5,050	\$ 1,400	38.4%	New Hires 365/ea. for new electronic protocols, recerts \$40 (x35)
IAED Police Certification	\$ -	\$ 3,650				\$ 5,050	\$ 1,400	38.4%	New Hires 365/ea. for new electronic protocols, recerts \$40 (x35)
APCO PST Recerts	\$ 480	\$ -				\$ -	\$ -	0.0%	Recert no longer required
Spanish as a Second Language Training	\$ 600	\$ 600				\$ 600	\$ -	0.0%	Registration (x4)
APCO RPL	\$ 1,990	\$ 1,990				\$ 1,990	\$ -	0.0%	Registration (x2)
APCO CPE	\$ 3,500	\$ 3,500				\$ 3,500	\$ -	0.0%	Registration (x1)
APCO Communications Training Officer	\$ 1,756	\$ 1,756				\$ 1,756	\$ -	0.0%	Registration (x4)
APCO Public Safety Telecommunicator	\$ 1,027	\$ 3,690				\$ -	\$ (3,690)	0.0%	Recert no longer required
PMI Training	\$ 1,000	\$ 1,000				\$ 1,000	\$ -	0.0%	Registration (x1)
APCO Supervisor Professional Development	\$ -	\$ 1,200				\$ 1,200	\$ -	0.0%	Registration (x4)
Other Professional Development	\$ -	\$ 2,500				\$ 2,500	\$ -	0.0%	
551200-Education-Meals & Lodging	\$ 22,170	\$ 22,170	\$ -	\$ 12,602	\$ 25,203	\$ 30,252	\$ 8,082	36.5%	
VA APCO Fall Conference, Training, and Expo	\$ 3,690	\$ 3,690				\$ 3,690	\$ -	0.0%	Meals and Lodging (x6)
VA APCO Spring Conference, Training, and Expo	\$ 2,580	\$ 2,580				\$ 4,280	\$ 1,700	65.9%	Meals and Lodging (x6)
CALEA Conference, Training, and Expo	\$ 1,440	\$ 1,440				\$ 3,960	\$ 2,520	175.0%	Meals and Lodging (x3)
CIT Conference, Training	\$ 2,160	\$ 2,160				\$ 2,160	\$ -	0.0%	Meals and Lodging (x3)
APCO National Conference, Training, and Expo	\$ 5,100	\$ 5,100				\$ 5,100	\$ -	0.0%	Meals and Lodging (x5)
NENA National Conference, Training, and Expo	\$ 4,080	\$ 4,080				\$ 4,080	\$ -	0.0%	Meals and Lodging (x4)
IAED National Conference, Training, and Expo	\$ 6,120	\$ 6,120				\$ 6,120	\$ -	0.0%	Meals and Lodging (x6)
Peer Support Training and Development	\$ -	\$ -				\$ 2,740	\$ 2,740	0.0%	Meals and Lodging (x2)
Denise Amber Lee Conference and Training	\$ -	\$ -				\$ 1,504	\$ 1,504	0.0%	Meals and Lodging (x2)
Tyler Connect Travel Expenses	\$ -	\$ -				\$ 618	\$ 618	0.0%	Meals and Lodging (x1)
PSAP Grant Funds For Training (Revenue)	\$ (3,000)	\$ (3,000)				\$ (4,000)	\$ (1,000)	0.0%	Reimbursement offset
551300-Education-Travel	\$ 8,047	\$ 8,047	\$ -	\$ 9,736	\$ 19,472	\$ 8,755	\$ 708	8.8%	
VA APCO Fall Conference, Training, and Expo	\$ 139	\$ 139				\$ -	\$ (139)	0.0%	no expense, driving to location
VA APCO Spring Conference, Training, and Expo	\$ 203	\$ 203				\$ -	\$ (203)	0.0%	no expense, driving to location
CALEA Conference, Training, and Expo	\$ 700	\$ 700				\$ 1,650	\$ 950	135.7%	Travel (x3)
CIT Conference, Training	\$ 1,005	\$ 1,005				\$ 1,005	\$ -	0.0%	Travel (x3)
APCO National Conference, Training, and Expo	\$ 2,000	\$ 2,000				\$ -	\$ (2,000)	0.0%	no expense, driving to location
NENA National Conference, Training, and Expo	\$ 1,600	\$ 1,600				\$ 1,600	\$ -	0.0%	Travel (x4)
Tyler Connect Travel Expenses	\$ -	\$ -				\$ 700	\$ 700	0.0%	Travel (x1)
Peer Support Training and Development	\$ -	\$ -				\$ 1,400	\$ 1,400	0.0%	Travel (x2)
IAED National Conference, Training, and Expo	\$ 2,400	\$ 2,400				\$ 2,400	\$ -	0.0%	Travel (x6)
552100-Non-Education Meals & Lodging	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000	\$ -	0.0%	Annualized low due to limited use this year.
Inclement Weather Lodging	\$ 4,000	\$ 4,000				\$ 4,000	\$ -	0.0%	
580000-Miscellaneous Expenses	\$ 400	\$ 400	\$ -	\$ -	\$ -	\$ 400	\$ -	0.0%	Annualized is low due to pending payments
ECC Domain Names	\$ 400	\$ 400	\$ -			\$ 400	\$ -	0.0%	

Description	FY22 Budget Adopted*	FY23 Budget Adopted	FY23 Budget Additions	FY23 Actual	FY23	FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
				YTD (Through Dec.)	Annualized (From YTD)				
580100-Dues & Memberships	\$ 2,500	\$ 2,500	\$ -	\$ 2,189	\$ 4,378	\$ 2,500	\$ -	0.0%	<i>Annualized is high due to one-time payments early in fiscal year.</i>
Wholesale Club	\$ 50	\$ 50	\$ -			\$ 50	\$ -	0.0%	
NENA, APCO, MTUG, VACAP, PS Accred	\$ 2,000	\$ 2,000	\$ -			\$ 2,000	\$ -	0.0%	
Other	\$ 450	\$ 450	\$ -			\$ 450	\$ -	0.0%	
582040-Total Rewards-Purchases	\$ 3,500	\$ 3,500	\$ -	\$ -	\$ -	\$ 6,800	\$ 3,300	94.3%	<i>Annualized is low due to pending payments</i>
Total Rewards Allotment	\$ 3,500	\$ 3,500	\$ -			\$ 3,500	\$ -	0.0%	
National Public Safety Telecommunicator Week	\$ -	\$ -	\$ -			\$ 3,300	\$ 3,300	0.0%	<i>Annual recognition</i>
600000-Materials & Supplies	\$ 9,000	\$ 9,000	\$ -	\$ 22	\$ 44	\$ 4,000	\$ (5,000)	-55.6%	
General Materials and Supplies	\$ 9,000	\$ 9,000	\$ -			\$ 4,000	\$ (5,000)	-55.6%	<i>General materials and supplies.</i>
600100-Office Supplies	\$ 6,000	\$ 6,000	\$ -	\$ 1,874	\$ 3,748	\$ 4,000	\$ (2,000)	-33.3%	
Office Supplies	\$ 6,000	\$ 6,000	\$ -			\$ 4,000	\$ (2,000)	-33.3%	
600130-Promotional Supplies	\$ -	\$ 3,500	\$ -	\$ 207	\$ 413	\$ 3,500	\$ -	0.0%	<i>Annualized is low due to pending payments</i>
Promotional Supplies	\$ -	\$ 3,500	\$ -			\$ 3,500	\$ -	0.0%	
600200-Food Supplies	\$ 3,600	\$ 3,600	\$ -	\$ 1,836	\$ 3,672	\$ 4,600	\$ 1,000	27.8%	
Coffee and Nourishment During Prolonged Events	\$ 1,000	\$ 1,000	\$ -			\$ 1,000	\$ -	0.0%	
Other Coffee, Celebration Meals, and Nourishment for Staff	\$ 2,000	\$ 2,000	\$ -			\$ 3,000	\$ 1,000	50.0%	
Water Filtration	\$ 600	\$ 600	\$ -			\$ 600	\$ -	0.0%	
600500-Laundry/Janitorial Sup.	\$ 4,500	\$ 4,500	\$ -	\$ 1,874	\$ 3,748	\$ 4,500	\$ -	0.0%	
Supplies	\$ 4,500	\$ 4,500	\$ -			\$ 4,500	\$ -	0.0%	
600800-Vehicle & Equip. Fuel	\$ 1,500	\$ 1,500	\$ -	\$ 886	\$ 1,773	\$ 1,773	\$ 273	18.2%	
Vehicle Fuel	\$ 1,500	\$ 1,500	\$ -			\$ 1,773	\$ 273	18.2%	
600900-Vehicle/Equip Supplies	\$ -	\$ -	\$ -	\$ 20	\$ 40	\$ -	\$ -	0.0%	<i>Moved to 331500</i>
	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	<i>No anticipated use for FY23</i>
601100-Uniforms & Apparel	\$ 14,000	\$ 14,000	\$ -	\$ 13,203	\$ 26,406	\$ 14,000	\$ -	0.0%	
	\$ 14,000	\$ 14,000	\$ -			\$ 14,000	\$ -	0.0%	<i>Staff uniforms and inclement weather gear</i>
601300-Educ. & Recreation Sup.	\$ -	\$ 805	\$ -	\$ 3,162	\$ 6,324	\$ 805	\$ -	0.0%	<i>Annualized is high due to one-time payments early in fiscal year.</i>
CPR Books, Manakins, Masks, Valves	\$ -	\$ 405	\$ -			\$ 405	\$ -	0.0%	<i>Replacements</i>
AED Trainer	\$ -	\$ 400	\$ -			\$ 400	\$ -	0.0%	<i>Replacements</i>
610100-Machinery & Equip, Non-Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	
610200-Furniture & Fixtures, Non-Capital	\$ 6,000	\$ 6,000	\$ -	\$ 11,700	\$ 23,400	\$ 6,000	\$ -	0.0%	<i>Annualized is high due to one-time payments early in fiscal year.</i>
Desk Lamps, Chairs, etc.	\$ 6,000	\$ 6,000	\$ -			\$ 6,000	\$ -	0.0%	
610300-Comms Equipment, Non-Capital	\$ 4,500	\$ 4,500	\$ -	\$ -	\$ -	\$ 16,500	\$ 12,000	266.7%	
Headsets, handsets, and other misc.	\$ 4,500	\$ 4,500	\$ -			\$ 4,500	\$ -	0.0%	
Radios for New Co-Workers	\$ -	\$ -	\$ -			\$ 12,000	\$ 12,000	0.0%	
610700-Tech Equipment, Non-Capital	\$ 28,215	\$ 27,000	\$ -	\$ 28,469	\$ 56,937	\$ 27,000	\$ -	0.0%	
Video camera, mic, stand	\$ 3,215	\$ 2,000	\$ -			\$ 2,000	\$ -	0.0%	<i>Training, recruitment, and meeting videos</i>
Computer system equipment upgrades, monitors, parts, and printers	\$ 25,000	\$ 25,000	\$ -			\$ 25,000	\$ -	0.0%	
Subtotal Operating Expenses	\$ 1,522,031	\$ 1,828,327	\$ -	\$ 979,058	\$ 1,958,115	\$ 1,837,077	\$ 8,751	0.5%	

10.1.3 Capital Outlay (Internal CIP) (Cost Center 32110)

Capital Outlay (Internal CIP) includes one project underway. See [Capital Improvement Projects](#) (pg. 11) section for further.

Description	FY22 Budget Adopted*	FY23 Budget Adopted	FY23 Budget Additions	FY23 Actual	FY23	FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
				YTD (Through Dec.)	Annualized (From YTD)				
800201-Furniture & Fixtures-Repl	\$ -	\$ -	\$ -	\$ 525	\$ 1,050	\$ -	\$ -	0.0%	
	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	No anticipated use for FY22.
800300-Communication Equip (New)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	No anticipated use for FY22.
800700-Technology Equip (New)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	No anticipated use for FY22.
800701-Technology Equip - Repl	\$ 25,000	\$ 25,000	\$ -	\$ 51,595	\$ 103,190	\$ 25,000	\$ -	0.0%	Annualized is high due to one-time payments early in fiscal year.
UPS Replacement Batteries	\$ 25,000	\$ 25,000	\$ -			\$ 25,000	\$ -	0.0%	Required multi-year replacement strategy.
800710-Software	\$ 42,016	\$ 42,016	\$ -	\$ -	\$ -	\$ 42,016	\$ -	0.0%	
Oblique Aerial Imaging - Mapping Software	\$ 42,016	\$ 42,016	\$ -			\$ 42,016	\$ -	0.0%	Split cost of \$168,065 over two years and share half with County Assessor's Office
800712-Software Upgrade/Replace	\$ -	\$ -	\$ -	\$ 149,005	\$ 298,010	\$ -	\$ -	0.0%	
Software Upgrade and Replacement	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	
Subtotal Capital Outlay (Internal CIP)	\$ 67,016	\$ 67,016	\$ -	\$ 201,125	\$ 402,250	\$ 67,016	\$ -	0.0%	
GRAND TOTAL ALL	\$ 6,228,429	\$ 7,132,639	\$ -	\$ 3,881,673	\$ 7,763,346	\$ 7,500,648	\$ 368,009	5.2%	

10.2 COST CENTER 32120 – EMERGENCY MANAGEMENT

10.2.1 Salaries and Benefits (Cost Center 32120)

Assumes reclassification of Regional Emergency Management Coordinator position. Notable increase/decreases are included in the Budget Notes column within the images below.

Description	FY22 Budget Adopted*	FY23 Budget Adopted	FY23 Budget Additions	FY23 Actual		FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
				YTD (Through Dec.)	FY23 Annualized (From YTD)				
110000-Salaries-Regular	\$ 65,190	\$ 66,158		\$ 1,868	\$ 3,736	\$ 76,184	\$ 10,026	15.2%	Assume reclassification of position
120000-Overtime Wages	\$ 1,622	\$ 1,562		\$ -	\$ -	\$ -	\$ (1,562)	0.0%	
129900-Overtime-Rembursable	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0.0%	
130000-Part-Time Wages	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0.0%	
160805-Shift Differential	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0.0%	
210000-FICA	\$ 5,141	\$ 5,176		\$ 24	\$ 48	\$ 5,828	\$ 652	12.6%	
221000-Virginia Retirement Sys.	\$ 9,434	\$ 10,432		\$ -	\$ -	\$ 11,748	\$ 1,316	12.6%	
221500-VLDP - Disability	\$ 246	\$ 237		\$ -	\$ -	\$ 648	\$ 411	173.4%	
222100-Annuity-Parttime	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0.0%	
222110-VRS Hybrid Retirement	\$ 901	\$ 1,658		\$ -	\$ -	\$ 1,658	\$ -	0.0%	
223000-Early Retirement	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0.0%	
231000-Health Insurance	\$ 9,127	\$ 9,857		\$ -	\$ -	\$ 10,646	\$ 789	8.0%	
232000-Dental Insurance	\$ 240	\$ 240		\$ -	\$ -	\$ 240	\$ -	0.0%	
233000-HSA Contributions	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0.0%	
241000-VRS Group Life Insurance	\$ 850	\$ 907		\$ -	\$ -	\$ 1,190	\$ 283	31.2%	
242000-Group Life/Part-Time	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0.0%	
270000-Worker's Compensation	\$ 64	\$ 61		\$ -	\$ -	\$ 69	\$ 8	13.1%	
280100-Leave Payouts (Accrued Annual)	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0.0%	
282040-Total Rewards	\$ -	\$ 300.00		\$ -	\$ -	\$ 300.00	\$ -	0.0%	New Health and Wellness Incentive Program
Subtotal Salaries and Benefits	\$ 92,814	\$ 96,588	\$ -	\$ 1,892	\$ 3,784	\$ 108,511	\$ 11,923	12.3%	Annualized amount low due to vacant position

10.2.2 Operating Expenses (Cost Center 32120)

Operating Expenses are showing an overall increase of 7.5% or \$20,487. Notable changes include:

- Support for regional VEOCI will see increased utilization with respective increase in fees (revenue received) expected for the coming year.

Other notable increase/decreases are included in the Budget Notes column within the images below.

(See image next page.)

Description	FY22 Budget Adopted*	FY23 Budget Adopted	FY23 Budget Additions	FY23 Actual		FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
				YTD (Through Dec.)	FY23 Annualized (From YTD)				
331212-Custodial Services	\$ 4,116	\$ 4,116	\$ -	\$ -	\$ -	\$ 4,116	\$ -	0.0%	
Cleaning and Disinfecting of EOC	\$ 4,116	\$ 4,116				\$ 4,116	\$ -	0.0%	First seven days of full services throughout building.
331500-Vehicles R&M	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
Anticipated Repairs	\$ 2,200	\$ -	\$ -			\$ -	\$ -	0.0%	
Detailing/Cleaning	\$ 300	\$ -	\$ -			\$ -	\$ -	0.0%	
372200-Technology Maint/Support	\$ 189,625	\$ 216,682	\$ -	\$ 217,054	\$ 434,108	\$ 235,210	\$ 18,528	8.6%	Annualized high due to payments early in year
Code Red Mass Community Notification System	\$ 33,875	\$ 35,569	\$ -			\$ 37,347	\$ 1,778	5.0%	Quote + 5%.
VEOCI	\$ 150,750	\$ 175,540	\$ -			\$ 192,290	\$ 16,750	9.5%	Contract price of \$167.50 per user. Increase this year for new users. Allocated and reimbursed cost as follows: ACSA \$2,345 RWSA \$1,675; UVA Health System \$40,200; ECC (All other partners) \$150,415.
VEOCI Volunteer Management	\$ 2,500	\$ 3,600	\$ -			\$ 3,600	\$ -	0.0%	Contract pricing
Tablet Accessories (LEMPG Grant)		\$ -	\$ -			\$ -	\$ -	0.0%	Removed LEMPG grant
Web Conference Service	\$ 2,100	\$ 1,200	\$ -			\$ 1,200	\$ -	0.0%	Monthly \$14.99 per host line x 5 (emerg mgmt., ops, admin, IT, policy/logistics) plus \$100 per month for webinar and zoom room charges.
Content Editing Software	\$ 400	\$ 773	\$ -			\$ 773	\$ -	0.0%	Catalog price + 3%
379200-Printing & Binding	\$ 2,300	\$ 2,300	\$ -	\$ -	\$ -	\$ 2,300	\$ -	0.0%	
Copy and Print Services	\$ 400	\$ 400	\$ -			\$ 400	\$ -	0.0%	
Public Education Materials	\$ 1,900	\$ 1,900	\$ -			\$ 1,900	\$ -	0.0%	
379300-Advertising	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500	\$ -	0.0%	Annualized is low due to funds yet unspent in fiscal year.
CodeRed Campaign for Enrollments	\$ 1,500	\$ 1,500				\$ 1,500	\$ -	0.0%	Multiple media adds
390003-Contract-Admin. Fees	\$ 6,395	\$ 9,029	\$ -	\$ -	\$ -	\$ 9,819	\$ 790	8.8%	
Administration Fee to County	\$ 6,395	\$ 9,029	\$ -			\$ 9,819	\$ 790	8.8%	2.5% as defined in foundation charter and County services agreement
510300-Water & Sewer Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
Portable Toilets							\$ -	0.0%	Will be supplied by partner if needed.
520300-Telecommunications	\$ 3,180	\$ 2,704	\$ -	\$ 3,952	\$ 7,904	\$ 3,872	\$ 1,168	43.2%	Annualized tracking high due to payments early in year
Century Link 1319	\$ 1,420	\$ 1,420				\$ 1,420	\$ -	0.0%	estimated based on historical cost - 118 a month
EOC Public Information Messaging System	\$ 252	\$ 252				\$ 252	\$ -	0.0%	\$45 a month + 5%
Cellular Equipment and Service	\$ 1,008	\$ 432				\$ 1,600	\$ 1,168	270.4%	\$38.24/mo. + 5% MiFi, added lines for EOC
Website	\$ 500	\$ 600				\$ 600	\$ -	0.0%	Additional domains
520315-Cell-Stipend	\$ 360	\$ 360	\$ -	\$ -	\$ -	\$ 360	\$ -	0.0%	
Cell stipend	\$ 360	\$ 360	\$ -			\$ 360	\$ -	0.0%	
530900-Automotive Insurance	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
Expedition (2005)	\$ 500	\$ -	\$ -			\$ -	\$ -	0.0%	Asset disposed in FY22. No use in FY24
551100-Education-Registration & Fees	\$ 250	\$ 4,350	\$ -	\$ -	\$ -	\$ 4,350	\$ -	0.0%	
Virginia Emergency Management Symposium	\$ -	\$ 700	\$ -			\$ 700	\$ -	0.0%	x2
International Assoc of EM National Conference	\$ -	\$ 1,300	\$ -			\$ 1,300	\$ -	0.0%	x2
National Homeland Security Conference	\$ -	\$ 1,350	\$ -			\$ 1,350	\$ -	0.0%	x2
National Hurricane Conference	\$ -	\$ 750	\$ -			\$ 750	\$ -	0.0%	x2
Professional Development	\$ 250	\$ 250	\$ -			\$ 250	\$ -	0.0%	x1
551200-Education-Meals & Lodging	\$ 5,860	\$ 9,100	\$ -	\$ -	\$ -	\$ 9,100	\$ -	0.0%	
Virginia Emergency Management Symposium	\$ 1,320	\$ 1,200	\$ -			\$ 1,200	\$ -	0.0%	Meals and Lodging (x2)
International Assoc of EM Conference	\$ 1,740	\$ 3,400	\$ -			\$ 3,400	\$ -	0.0%	Meals and Lodging (x2)
National Homeland Security Conference	\$ 1,400	\$ 2,000	\$ -			\$ 2,000	\$ -	0.0%	Meals and Lodging (x2)
National Hurricane Conference	\$ 1,400	\$ 2,500	\$ -			\$ 2,500	\$ -	0.0%	Meals and Lodging (x2)
551300-Education-Travel	\$ 2,100	\$ 2,400	\$ -	\$ -	\$ -	\$ 2,400	\$ -	0.0%	
Virginia Emergency Management Symposium	\$ -	\$ 200	\$ -			\$ 200	\$ -	0.0%	Travel (x2)
International Assoc of EM Conference	\$ 700	\$ 700	\$ -			\$ 700	\$ -	0.0%	Travel (x2)
National Homeland Security Conference	\$ 700	\$ 700	\$ -			\$ 700	\$ -	0.0%	Travel (x2)
National Hurricane Conference	\$ 700	\$ 800	\$ -			\$ 800	\$ -	0.0%	Travel (x2)
552100-Non-Education Meals & Lodging	\$ 800	\$ 800	\$ -	\$ -	\$ -	\$ 800	\$ -	0.0%	
Inclement Weather Lodging	\$ 800	\$ 800	\$ -			\$ 800	\$ -	0.0%	

Description	FY22	FY23	FY23	FY23 Actual		FY24	FY23 ->	FY23 ->	Budget Notes
	Budget Adopted*	Budget Adopted	Budget Additions	YTD (Through Dec.)	FY23 Annualized (From YTD)	Budget Requested	FY24	FY24	
							Change (\$)	Change (%)	
580100-Dues & Memberships	\$ 590	\$ 1,410	\$ -	\$ 323	\$ 646	\$ 1,410	\$ -	0.0%	
Virginia Emergency Management Association	\$ 150	\$ 150	\$ -			\$ 150	\$ -	0.0%	x2
International Association of Emergency Management	\$ 390	\$ 390	\$ -			\$ 390	\$ -	0.0%	x2
National Association of Community Emergency Response Team Members	\$ 50	\$ 30	\$ -			\$ 30	\$ -	0.0%	
Student Intern Membership - IAEM	\$ -	\$ 540	\$ -			\$ 540	\$ -	0.0%	
Student Intern Membership - VEMA	\$ -	\$ 300	\$ -			\$ 300	\$ -	0.0%	
582040-Total Rewards-Purchases	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ 250	\$ -	0.0%	
Total Rewards Allotment	\$ 250	\$ 250	\$ -			\$ 250	\$ -	0.0%	
600100-Office Supplies	\$ 1,100	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	\$ -	0.0%	
Office supplies for Emerg Mgmt. Office	\$ 400	\$ 400	\$ -			\$ 400	\$ -	0.0%	
Restock med kit	\$ 100	\$ 100	\$ -			\$ 100	\$ -	0.0%	
Annual EOP CDs	\$ 100	\$ -	\$ -			\$ -	\$ -	0.0%	No longer required
EOC materials/equipment	\$ 500	\$ 500	\$ -			\$ 500	\$ -	0.0%	No longer grant funded
600130-Promotional Supplies	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500	\$ -	0.0%	
Promotional Supplies	\$ -	\$ 1,500	\$ -			\$ 1,500	\$ -	0.0%	PR Campaigns
600200-Food Supplies	\$ 8,000	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000	\$ -	0.0%	
Refreshments for Regional Training	\$ 500	\$ 500	\$ -			\$ 500	\$ -	0.0%	
EOC Operations Meals	\$ 7,500	\$ 7,500	\$ -			\$ 7,500	\$ -	0.0%	First 24 hours of Regional EOC Activation (x5 Occurrences)
600800-Vehicle & Equip. Fuel	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	\$ -	0.0%	
Vehicle Fuel	\$ 1,000	\$ 1,000	\$ -			\$ 1,000	\$ -	0.0%	
601100-Uniforms & Apparel	\$ 300	\$ 300	\$ -	\$ -	\$ -	\$ 300	\$ -	0.0%	
Uniforms	\$ 300	\$ 300	\$ -			\$ 300	\$ -	0.0%	Shirts and outerwear
601300-Educ. & Recreation Sup.	\$ 6,800	\$ 6,800	\$ -	\$ -	\$ -	\$ 6,800	\$ -	0.0%	
Public education materials (Albemarle LEMPG Grant)	\$ 1,500	\$ 1,500	\$ -			\$ 1,500	\$ -	0.0%	No longer grant funded
CERT materials (Albemarle LEMPG Grant)	\$ 500	\$ 500	\$ -			\$ 500	\$ -	0.0%	No longer grant funded
Internship Book Stipend	\$ 4,800	\$ 4,800	\$ -			\$ 4,800	\$ -	0.0%	\$400 per intern, per semester.
610100-Machinery & Equip, Non-Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	
610200-Furniture & Fixtures, Non-Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	
610300-Comms Equipment, Non-Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	
610700-Tech Equipment, Non-Capital	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
Tablet Accessories (LEMPG Grant)	\$ 500	\$ -	\$ -			\$ -	\$ -	0.0%	No longer required
Subtotal Operating Expenses	\$ 238,026	\$ 273,601	\$ -	\$ 221,329	\$ 442,657	\$ 294,088	\$ 20,487	7.5%	

10.2.3 Capital Outlay (Internal CIP) (Cost Center 32120)

Cost Center 32120 does not have any Capital Outlay projects for FY2024.

Description	FY22 Budget Adopted*	FY23 Budget Adopted	FY23 Budget Additions	FY23 Actual		FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
				YTD (Through Dec.)	FY23 Annualized (From YTD)				
800201-Furniture & Fixtures-Repl	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
800300-Communication Equipment (New)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
800700-Technology Equipment (New)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
800701-Technology Equipment - Repl	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
800710-Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
Subtotal Capital Outlay (Internal CIP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
GRAND TOTAL ALL	\$ 330,840	\$ 370,189	\$ -	\$ 223,221	\$ 446,441	\$ 402,599	\$ 32,410	8.8%	<i>Increase due to expanded use of VEOCI, new community alerting system, and reclass of position</i>

10.3 COST CENTER 32130 – 800 MHZ RADIO

Expenditures in this cost center are reimbursed by all radio system users, including the primary ECC partners. See [Funding Formula: 800 MHz Radio Operations Share](#) (pg. 20) for description.

10.3.1 Salaries and Benefits (Cost Center 32130)

Salaries and Benefits includes an overall increase of 12.5% or \$10,384, including an increase for re-classification and employer contribution rates for benefits.

Description	FY23		FY23		FY23 Actual		FY24	FY23 -> FY24	FY23 -> FY24	Budget Notes
	FY22 Budget Adopted*	Budget Adopted	Budget Additions	YTD (Through Dec.)	Annualized (From YTD)	Budget Requested				
110000-Salaries-Regular	\$ 59,360	\$ 60,180	\$ -	\$ 32,904	\$ 78,970	\$ 70,564	\$ 10,384	17.3%	increase for PAQ	
120000-Overtime Wages	\$ 2,873	\$ 2,927	\$ -	\$ 2,390	\$ 5,737	\$ 2,927	\$ -	0.0%		
129900-Overtime-Reimbursable	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0.0%		
130000-Part-Time Wages	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0.0%		
160805-Shift Differential	\$ -	\$ -			\$ -	\$ -	\$ -	0.0%		
210000-FICA	\$ 5,141	\$ 4,850	\$ -	\$ 2,370	\$ 5,687	\$ 4,850	\$ -	0.0%		
221000-Virginia Retirement Sys.	\$ -	\$ 9,743	\$ -	\$ 4,731	\$ 11,354	\$ 9,743	\$ -	0.0%		
221500-VLDP - Disability	\$ 265	\$ 250	\$ -	\$ -	\$ -	\$ 250	\$ -	0.0%		
222100-Annuity-Parttime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%		
222110-VRS Hybrid Retirement	\$ 9,678	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%		
223000-Early Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%		
231000-Health Insurance	\$ 8,280	\$ 3,780	\$ -	\$ 2,159	\$ 5,183	\$ 3,780	\$ -	0.0%		
232000-Dental Insurance	\$ 240	\$ 240	\$ -	\$ 120	\$ 288	\$ 240	\$ -	0.0%		
233000-HSA Contributions	\$ -	\$ -	\$ -	\$ 479.19	\$ 1,150	\$ -	\$ -	0.0%		
241000-VRS Group Life Insurance	\$ 790	\$ 790	\$ -	\$ 411.12	\$ 987	\$ 790	\$ -	0.0%		
242000-Group Life/Part-Time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%		
270000-Worker's Compensation	\$ 1,219	\$ 67	\$ -	\$ -	\$ -	\$ 67	\$ -	0.0%		
280100-Leave Payouts (Accrued Annual)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%		
282040-Total Rewards	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ -	0.0%	New Health and Wellness Incentive Program	
Subtotal Salaries and Benefits	\$ 87,846	\$ 83,127	\$ -	\$ 45,565	\$ 109,356	\$ 93,511	\$ 10,384	12.5%	Increase for PAQ	

10.3.2 Operating Expenses (Cost Center 32130)

Operating Expenses are showing an overall decrease of 50.5% or -\$161,264. Notable increase/decreases are included in budget note column in images below. The most substantial of these is for decrease in maintenance and repairs expected due to new regional radio system being installed. Future years will see increase to sustain maintenance contracts and repairs.

Description	FY23		FY23 Actual		FY23 Annualized (From YTD)	FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
	FY22 Budget Adopted*	Budget Adopted	FY23 Budget Additions	YTD (Through Dec.)					
331210-Building & Facilities Repair	\$ 5,000	\$ 5,000	\$ -	\$ 1,194	\$ 2,866	\$ 5,000	\$ -	0.0%	
Buildings or Antennas Not Covered Under Warranty	\$ 5,000	\$ 5,000	\$ -			\$ 5,000	\$ -	0.0%	Ice and tree damage, lightning, or other repairs.
331211-Building & Facilities Maintenance	\$ 500	\$ 500	\$ -	\$ 415	\$ 996	\$ 500	\$ -	0.0%	
General Maintenance	\$ 500	\$ 500	\$ -			\$ 500	\$ -	0.0%	
331300-Grounds R&M	\$ 4,600	\$ 5,060	\$ -	\$ 1,490	\$ 3,576	\$ 5,060	\$ -	0.0%	
Mowing, Weed Removal, Cleaning, Upkeep at Tower Sites	\$ 4,600	\$ 5,060	\$ -			\$ 5,060	\$ -	0.0%	10% increase for new tower sites
331500-Vehicles R&M	\$ 2,000	\$ 2,500	\$ -	\$ 78	\$ 188	\$ 1,950	\$ (550)	-22.0%	
Ford F250 (2008)	\$ 2,000	\$ 2,000	\$ -			\$ 1,000	\$ (1,000)	-50.0%	Anticipate removing this vehicle from inventory - decreasing funds budgeted.
Chevrolet Tahoe (2021)	\$ -	\$ 500	\$ -			\$ 750	\$ 250	50.0%	
New Vehicle	\$ -	\$ -	\$ -			\$ 200	\$ 200	0.0%	New this year
331600-R&M - Equipment	\$ 725,076	\$ 175,465	\$ -	\$ 169,580	\$ 406,991	\$ 15,330	\$ (160,135)	-91.3%	Annualized is high due to one-time payments early in fiscal year.
800 MHz Radio Infrastructure System Maintenance	\$ 632,363	\$ 166,410				\$ -	\$ (166,410)	0.0%	First year maintenance covered in project budget. Will be included in FY25 (\$442,857)
Carter Machinery Generator Maintenance	\$ 24,200	\$ -				\$ 11,330	\$ 11,330	0.0%	Q4 only. Includes new sites.
Scottsville Tower Site Maintenance	\$ 28,000	\$ -				\$ -	\$ -	0.0%	
Microwave Services Network System Maintenance	\$ 9,608	\$ 5,055				\$ -	\$ (5,055)	0.0%	First year maintenance covered in project budget. Will be included in FY25
Tower HVAC Maintenance	\$ 26,905	\$ -				\$ -	\$ -	0.0%	
Other equipment	\$ 4,000	\$ 4,000	\$ -			\$ 4,000	\$ -	0.0%	Unanticipated repairs.
345700-Other Professional & Tech Svcs	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000	\$ -	0.0%	
FCC Coordination Fees	\$ -	\$ 12,000	\$ -			\$ 12,000	\$ -	0.0%	Estimate to transition existing licenses to new organization (in support of decoupling)
582040-Total Rewards-Purchases	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ 250	\$ -	0.0%	
Total Rewards Allotment	\$ 250	\$ 250	\$ -			\$ 250	\$ -	0.0%	
390003-Contract-Admin. Fees	\$ 21,745	\$ 13,927	\$ -	\$ -	\$ -	\$ 12,960	\$ (967)	-6.9%	Annualized tracking low, cost is fixed amount.
Administration Fee to County	\$ 21,745	\$ 13,927	\$ -			\$ 12,960	\$ (967)	-6.9%	2.5% as defined in foundation charter and County services agreement
510121-Electrical Services	\$ 29,082	\$ 30,536	\$ -	\$ -	\$ -	\$ 12,180	\$ (18,356)	-60.1%	Annualized is high due to add payment
Multiple Tower Sites	\$ 29,082	\$ 30,536	\$ -			\$ 12,180	\$ (18,356)	-60.1%	Q4 only. Q1-3 covered by P25. Existing sites - 2500/month New sites - 1560/month
520300-Telecommunications	\$ 4,000	\$ 4,200	\$ -	\$ 2,249	\$ 5,397	\$ 25,710	\$ 21,510	512.1%	
Connectivity to radio sites	\$ 4,000	\$ 4,200	\$ -			\$ 25,710	\$ 21,510	512.1%	FY22 + 5% + Q4 connectivity for new sites (\$21,300) New tower sites 3100/month + Hole fillers 4000/month
530200-Fire Insurance	\$ 6,732	\$ 7,069	\$ -	\$ 8,524	\$ 20,458	\$ 7,422	\$ 353	5.0%	Annualized is high due to early payment in fy
Existing radio sites	\$ 6,732	\$ 7,069	\$ -			\$ 7,422	\$ 353	5.0%	FY23 + 5%
530900-Automotive Insurance	\$ 1,155	\$ 1,213	\$ -	\$ 882	\$ 2,118	\$ 1,274	\$ 61	5.1%	Annualized is high due to early payment in fy
Ford F250 (2008)									
Chevy Tahoe (2021)	\$ 1,155	\$ 1,213	\$ -			\$ 1,274	\$ 61	5.1%	FY22 +5%.
540000-Leases and Rentals	\$ 1,300	\$ 1,430	\$ -	\$ 1,300	\$ 3,120	\$ 2,000	\$ 570	39.9%	
Bucks Elbow Mountain Road Maintenance	\$ 1,300	\$ 1,430	\$ -			\$ 2,000	\$ 570	39.9%	New agreement

Description	FY23		FY23 Actual		FY23 Annualized (From YTD)	FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
	FY22 Budget Adopted*	Budget Adopted	FY23 Budget Additions	YTD (Through Dec.)					
551100-Education-Registration & Fees	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000	\$ -	0.0%	
Certs/Recerts, New Emp. Materials, Career Development	\$ 2,000	\$ 2,000	\$ -			\$ 2,000	\$ -	0.0%	
551200-Education-Meals & Lodging	\$ 750	\$ 750	\$ -	\$ -	\$ -	\$ 750	\$ -	0.0%	
APCO Conference	\$ 750	\$ 750	\$ -			\$ 750	\$ -	0.0%	
551300-Education-Travel	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ 500	\$ -	0.0%	
APCO Conference	\$ 500	\$ 500	\$ -			\$ 500	\$ -	0.0%	
552100-Non-Education Meals & Lodging	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ 500	\$ -	0.0%	
Inclement Weather Emergency Lodging	\$ 500	\$ 500	\$ -			\$ 500	\$ -	0.0%	
580100-Dues & Memberships	\$ 315	\$ 665	\$ -	\$ -	\$ -	\$ 665	\$ -	0.0%	
APCO & NENA	\$ 315	\$ 315	\$ -			\$ 315	\$ -	0.0%	
E-rail Cert	\$ -	\$ 350	\$ -			\$ 350	\$ -	0.0%	
600100-Office Supplies	\$ 500	\$ 500	\$ -	\$ 25	\$ 60	\$ 500	\$ -	0.0%	
Supplies	\$ 500	\$ 500	\$ -			\$ 500	\$ -	0.0%	
600800-Vehicle & Equip. Fuel	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ 8,250	\$ (3,750)	-31.3%	
Generator	\$ 9,000	\$ 9,000	\$ -			\$ 4,950	\$ (4,050)	-45.0%	Q4 only. Q1-3 covered by P25. \$1,650 per month.
Ford F250 (2008)									
TBD New Vehicle (FY21)	\$ 3,000	\$ 3,000	\$ -			\$ 3,300	\$ 300	10.0%	10% increase for travel to new sites
601100-Uniforms & Apparel	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	\$ -	0.0%	
Uniforms	\$ 1,000	\$ 1,000	\$ -			\$ 1,000	\$ -	0.0%	Staff uniforms and inclement weather gear
610100-Machinery & Equip, Non-Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	
610200-Furniture & Fixtures, Non-Capital	\$ 3,500	\$ 3,500	\$ -	\$ -	\$ -	\$ 3,500	\$ -	0.0%	
Desk Lamps, Chairs, etc.	\$ 3,500	\$ 3,500	\$ -			\$ 3,500	\$ -	0.0%	
610300-Comms Equipment, Non-Capital	\$ 36,000	\$ 36,000	\$ -	\$ 1,880	\$ 4,511	\$ 36,000	\$ -	0.0%	
Equipment Not Covered Under 800 MHz									
Maintenance	\$ 25,000	\$ 25,000	\$ -			\$ 25,000	\$ -	0.0%	
BDA Upkeep/Replacement	\$ 5,000	\$ 5,000	\$ -			\$ 5,000	\$ -	0.0%	
Cache Radio Maintenance and Supplies	\$ 6,000	\$ 6,000	\$ -			\$ 6,000	\$ -	0.0%	
610700-Tech Equipment, Non-Capital	\$ 3,000	\$ 3,000	\$ -	\$ 389	\$ 934	\$ 3,000	\$ -	0.0%	
Misc. technology and repair tools	\$ 3,000	\$ 3,000	\$ -			\$ 3,000	\$ -	0.0%	
Subtotal Operating Expenses	\$ 861,505	\$ 319,565	\$ -	\$ 188,006	\$ 451,215	\$ 158,301	\$ (161,264)	-50.5%	

10.3.3 Capital Outlay (Internal CIP) (Cost Center 32130)

Capital Outlay (Internal CIP) includes many internal CIP projects underway. See [Capital Improvement Projects](#) (pg. 11) section for further.

Description	FY22 Budget Adopted*	FY23 Budget Adopted	FY23 Budget Additions	FY23 Actual		FY24 Budget Requested	FY23 -> FY24 Change (\$)	FY23 -> FY24 Change (%)	Budget Notes
				YTD (Through Dec.)	FY23 Annualized (From YTD)				
800701-Technology Equipment - Repl	\$ 52,000	\$ 52,000	\$ -	\$ -	\$ -	\$ -	\$ (52,000)	0.0%	
Equipment Expenses Not Covered Under 800 MHz Maintenance (>\$5,000)	\$ 32,000	\$ 32,000	\$ -			\$ -	\$ (32,000)	0.0%	
BDA Upkeep/Replacement (>\$5,000)	\$ 20,000	\$ 20,000	\$ -			\$ -	\$ (20,000)	0.0%	
800700-Technology Equipment (New)	\$ 7,000	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000	\$ -	0.0%	
Technology and repair kits (>\$5,000)	\$ 7,000	\$ 7,000	\$ -			\$ 7,000	\$ -	0.0%	
800801-Lease - Buildings	\$ 106,070	\$ 109,334	\$ -	\$ 8,540	\$ 20,496	\$ 172,548	\$ 63,214	57.8%	
Carters Mountain Tower Site	\$ 97,858	\$ 100,794	\$ -			\$ 115,000	\$ 14,206	14.1%	annual escalator as per contract
U.S. Cellular Scottsville Tower Site (Legacy)	\$ 8,212	\$ 8,540	\$ -			\$ 8,882	\$ 342	4.0%	Per 4% contract increase. Increase to \$29,786 with new P25 lease.
NS Charlottesville Site	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	\$47,735 due FY25
Hearns Tower Site	\$ -	\$ -	\$ -			\$ 48,666	\$ 48,666	0.0%	New site. Lease due Q4.
Sugarloaf Tower Site	\$ -	\$ -	\$ -			\$ -	\$ -	0.0%	\$57,235 due FY25
Subtotal Capital Outlay (Internal CIP)	\$ 165,070	\$ 168,334	\$ -	\$ 8,540	\$ 20,496	\$ 279,548	\$ 111,214	66.1%	
GRAND TOTAL ALL	\$1,114,421	\$ 571,026	\$ -	\$ 242,111	\$ 581,067	\$ 531,360	\$ (39,667)	-6.9%	

*Budget adopted, as amended

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